

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JULY 13, 1959.

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Monday, July 13, 1959.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the minutes of the meeting which was held on February 16, 1959, copies of which have previously been forwarded to the members of the Board for their information.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1956
General Construction Loan of 1954	General Construction Loan of 1957
General Construction Loan of 1955	General Construction Loan of 1958
and General Construction Loan of 1959.	

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958 and 1959
Chapter 66 of the Acts of 1958, and as amended in 1959 and
Chapter 804 of the Acts of 1959,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

ANNOTATED CODE:

The Board approved a request from the Comptroller of the Treasury, Gasoline Tax Division for permission to purchase a complete set of the Annotated Code of Maryland 1957 Edition from the Michie Company.

BARRETT SCHOOL FOR GIRLS:

The Secretary brought to the attention of the Board a letter, dated June 30, 1959, received from the State Department of Public Welfare with an Agreement for the sale of the property of the Barrett School for Girls to the City of Baltimore for the sum of \$498,000.00, the property to be used for the extension of the Friendship International Airport. The 1959 Legislature approved the sum of \$15,000.00 in the capital improvements program to the State Department of Public Welfare for the preparation of plans for a new Barrett School for Girls.

Mr. Backhaus commented during the discussion of this offer, on the fact that the buildings alone were valued at \$1,271,000.00 and his department has spent \$595,000.00 on improvements. The appraisal of this property made by the City of Baltimore, was also considered.

The Board requested Mr. Backhaus to have two independent appraisals made, to be used by the Board in its consideration of the possible disposal of the property and submit these at a later meeting.

BOARD OF PUBLIC WORKS:

1- At the meeting which was held on June 9, 1959, the Board approved the allocation of \$1,000.00 from the General Emergency Fund to the budget of the Board, as the State's contribution toward the expenses of the Flag Raising Ceremonies held at Fort McHenry on July 4, 1959.

In connection with this allocation of funds for the fireworks, it was the intent and purpose when this approval was given that Baltimore City would contribute a like amount. However, since the contribution of Baltimore City was only in the amount of \$500.00, the contribution actually made by the State was but for \$500.00 from the budget of the Board of Public Works, under Program 23.

2- The Secretary brought to the attention of the Board the following items included in the budget of the Board:

Maryland State Firemen's Association	\$37,500.00
Star Spangled Banner Flag House Assoc.	2,500.00
Peninsula Horticultural Society	500.00
Maryland Historical Society	27,500.00
Cardinal Gibbons High School	2,000.00

The Board approved the payment of the first four appropriations in quarterly installments, but authorized the payment of the full amount of \$2,000.00 to the Cardinal Gibbons High School.

3- The Secretary advised the Board of the payment of the following claims for Damages and Injuries from the budget of the Board:

Jerome B. and Alma M. Potee	\$ 460.75
Pariser Bakery	230.01
William F. Soper, Jr.	172.58
Norman Paul Rose	1,265.00
Robert Tibbs	180.00

The Board approved these payments, from Budget Program 06.03.00.18-12.

4- Mr. Rennie submitted a request of the State Department of Education for approval to transfer from budget account No. 06.03.00.25 - "To State Educational agencies to be distributed, subject to approval of the Board of Public Works, as needed for State matching under the provisions of the National Defense Education Act of 1958 (Public Law 85-864)" - the amount of \$23,785.00. This represents the estimated requirement for State matching purposes for the five State Teachers Colleges and the State Department of Education-Headquarters Unit, under the various titles of the Federal act for the first six months of the 1960 fiscal year.

The Board approved this request, with the funds to be transferred as follows:

Title II - Loans to Students in Institutions of Higher Learning	\$ 2,600.00
Title III - Financial Assistance for Strengthening Science, Mathematics and Modern Foreign Language	10,125.00
Title VIII - Area Vocational Educational Program	4,000.00
Title X - Improvement of State Statistical Services	7,060.00
	<u>\$23,785.00</u>

The above funds are appropriated as follows:

State Department of Education-Headquarters	\$21,185.00
State Teachers College - Bowie	580.00
State Teachers College - Frostburg	400.00
State Teachers College - Salisbury	223.00
State Teachers College - Towson	920.00
Coppin State Teachers College	477.00
	<u>\$23,785.00</u>

5- Mr. Rennie brought to the attention of the Board the matter of requests which had been received for the purchase and installation of air conditioning units at individual institutions and/or agencies.

The Board requested Mr. Rennie and Mr. Backhaus to handle such requests, and then submit their recommendations to the Board for consideration.

6- See item under Clerks of the Circuit Courts concerning operating deficiency in salaries.

BONDS:

The Secretary advised the Board of the following expenditures which had been made in connection with the recent sale of bonds of the State of Maryland, and of the distribution of these expenses to the bond issues involved:

810 General Public School Construction Loan of 1956	\$1,248.78
830 General Construction Loan of 1958	1,779.50
831 Department of Employment Security Bldg. Loan of 1958	2,711.12
832 Maryland Port Authority Loan of 1958	1,355.91

\$7,095.31

The A. S. Abell Co.	\$320.00	5/26/59	
	3.75	5/28/59	\$ 323.75

The Baltimore News-Post			
The Baltimore American	5/26/59	132.38	
The Bond Buyer	5/27/59	431.20	
E. A. Wright Bank Note Co.	6/30/59	4,834.82	
Bernard F. Nossel	7/6/59	46.25	
Andrew Heubeck, Jr.	7/6/59	45.05	
Louis L. Goldstein	7/6/59	40.00	
Hooper S. Miles	7/7/59	77.10	
J. Hugh Taylor	7/7/59	50.70	
Piper and Marbury	7/2/59	1,053.73	
Steadman Prescott, Jr.	7/7/59	60.33	

\$7,095.31

BOYS' VILLAGE OF MARYLAND:

1- The Board authorized the Comptroller of the Treasury to revert the following funds to the Annuity Bond Fund Reserve, for the Boys' Village of Maryland completed project of three cottages:

\$7.12 Item 77 - General Construction Loan of 1955.

2- The Board did not approve the item 4 of the Department of Budget and Procurement agenda to sell embankment material for road building purposes from the property of the Boys' Village of Maryland.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Boys' Village of Maryland, with payment to be made from the funds indicated:

John F. Rezendes, Inc., for Alterations and Additions to the Superintendent's Residence, with omission of painting, sodding and preliminary demolition work which can be done by inmates. \$9,377.00

(\$6,827.00 Budget 11.01.03.57-57)
2,550.00 Budget 11.01.03.59-08

The remaining balance of \$50.00 in Budget 11.01.03.59-08 will be reserved for contingencies in connection with this contract. No fee is applicable.

CIVIL DEFENSE AGENCY:

The Board approved items 49-A and 49-B of the agenda of the Department of Public Improvements for the Civil Defense Agency as follows:

"Approval is requested for execution of Change Order #7 in the amount of \$644.13 to contract with Commercial Contractors, Inc. for Construction of Civil Defense Control Center-State Police Dining Hall, etc. The change order covers installation charges of items of equipment furnished to the project by the Civil Defense Agency, including lighting fixtures, blast valves and generators. The cost of the work and the need for including as a change order to the original contract have been approved by the responsible consulting architects, Jamison and Marcks, to whom fee is applicable. Funds are available in the Civil Defense Loan of 1951 for the change order as well as for the fee. The original contract was approved in Item 61 of this Department's Agenda of August 18, 1958.

"In connection with the new dual purpose Civil Defense-State Police Building under construction at Pikesville, in order to establish an emergency water supply to serve the air conditioning and generating equipment in the Civil Defense portion of the building, Kenneth L. Palmer was engaged to clean out a dug well and perform a flow test to determine the capacity of the well. Approval is requested for payment of invoice in the amount of \$70.00 from Kenneth L. Palmer for this work; funds are available in the Civil Defense Loan of 1951. Bids covering this work were solicited from other firms with the prices ranging from a minimum of \$200.00 on a cost-plus basis for one firm, and a lump-sum price of \$440.44 from another firm."

CLERKS OF THE CIRCUIT COURTS:

The Board approved the following requests from the State Comptroller's Office in connection with the operation of the offices of the various Clerks of the Courts in the State:

- a. Authority to pay the Clerk City Court, Baltimore City, the sum of \$5,923.25 to cover operating deficiency in salaries of employees, other than Clerk's salary:

Gross Deficiency for Fiscal Year 1959	\$16,464.85
Clerk's Authorized Salary	<u>10,541.60</u>

Authorization requested \$ 5,923.25

and payment of net deficiency of \$3,251.20 which will restore the Working Fund of \$5,000.00 from General Funds:

Gross Deficiency	\$16,464.85
Advance to Clerk During Fiscal Year	<u>13,213.65</u>
Net Deficiency	\$ 3,251.20

- b. Authority to pay the Clerk of Circuit Court #1, Baltimore City, the sum of \$2,322.64 to cover operating deficiency other than Clerk's salary:

Gross Deficiency for Fiscal Year 1959	\$12,864.29
Clerk's Authorized Salary	<u>10,541.65</u>

Authorization requested \$ 2,322.64

and payment of net deficiency of \$3,508.20 which will restore the Working Fund of \$15,000.00 from General Funds:

Gross Deficiency	\$12,864.29
Advance to Clerk During Fiscal Year	<u>9,356.09</u>
Net Deficiency	\$ 3,508.20

- c. Authority to pay the Clerk of Circuit Court #2, Baltimore City, the sum of \$433.16 to cover operating deficiency other than Clerk's salary:

Gross Deficiency for Fiscal Year 1959	\$10,974.81
Clerk's Authorized Salary	<u>10,541.65</u>

Authorization requested \$ 433.16

and payment of net deficiency of \$2,251.50 which will restore the Working Fund of \$8,000.00 from General Funds:

Gross Deficiency	\$10,974.81
Advance to Clerk During Fiscal Year	<u>8,723.31</u>
Net Deficiency	\$ 2,251.50

- d. Authority to pay the Clerk of the Criminal Court for Baltimore City the Sum of \$521.67 to cover operating deficiency other than Clerk's salary:

Gross Deficiency for Fiscal Year 1959	\$11,040.59
Clerk's Authorized Salary	<u>10,518.92</u>

Authorization requested \$ 521.67

and payment of net deficiency of \$2,259.29 which will restore the Working Fund of \$10,000.00 from General Funds:

Gross Deficiency	\$11,040.59
Advance to Clerk During Fiscal Year	<u>8,781.30</u>
Net Deficiency	\$ 2,259.29

All of the above payments were approved from funds available in 1959 Budget Program 06.03.00.11-12 of the Board of Public Works.

CROWNSVILLE STATE HOSPITAL:

1- The Secretary brought to the attention of the Board report of a fire on July 9, 1959, at Crownsville State Hospital, in Convelescent Cottage 16.

2- The Board authorized the Comptroller of the Treasury to revert the following funds for Crownsville State Hospital, to the Annuity Bond Fund Reserve:

Farm Buildings	\$22.22	Item 39 - General Construction Loan of 1952
Medical Building	10.89	Item 62 - General Construction Loan of 1957

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Crownsville State Hospital, with payment to be made from the funds indicated:

Budget Program 10.03.03.59-08 --

Wallace and Gale Co., for Administration Building repairs	\$3,163.00
Monarch Roofing Co., for repairs to "C" Building, Nurses' Home, Breezeway and "A" Building. (38-B)	2,970.00

General Construction Loan of 1957 - Item 60 --

Commercial Contractors, Inc., for Change Order #1 to contract approved 6-9-59 for Construction of Rehabilitation Bldg. (38-A)	3,855.60
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DEER'S HEAD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Deer's Head State Hospital, with payment to be made from the funds indicated:

Budget Program 10.01.05.59-08 --

Tri-State Engineering and Sales, Inc., for replacement of fuel oil feed and return lines from two existing fuel tanks to three existing boilers. (30)

\$2,341.41

No fee is applicable.

DEPARTMENT OF BUDGET AND PROCUREMENT:

1- The attention of the Board was directed to requests received by the Department of Budget and Procurement for permission to purchase and install individual air conditioners.

The Board felt it would not be advisable to establish a firm policy in regard to such requests, but rather that each one should be considered as received. The Board instructed Mr. Rennie to screen all such requests and make a report to the Board with his recommendations.

2- The Board approved a request of the Department of Budget and Procurement for permission to adjust the department's Revolving Fund to reflect a net shortage in merchandise value in the amount of \$44.44, which occurred during the 1959 fiscal year. Inventory shortages occurred in the amount of \$258.19, which were offset by overages amounting to \$213.75.

DEPARTMENT OF EMPLOYMENT SECURITY:

1- The Board approved item 20 of the agenda of the Department of Public Improvement, covering the following construction items of the Department of Employment Security:

Baltimore Office Building Project Fund No. 739 --

Blake Construction Company, Inc., for Change Order #7 to contract approved 7-14-58, for Construction of the New Employment Security Building, fee to Fenton & Lichtig. (20)

\$10,425.56

Blake Construction Company, Inc., for Change Order #6 to contract approved 7-14-58, for Construction of the New Employment Security Building, fee to Fenton & Lichtig. (9)

11,138.56

DEPARTMENT OF CORRECTION:

1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Correction:

General Construction Loan of 1958 - Item 70	List 15.	\$ 318.85
Item 72	List 6	823.95

2- The Board approved additional equipment for the Central Laundry as recommended by the Department of Correction. The low bid of the American Laundry Machinery Co. was considerably less than the amount originally considered necessary to equip the laundry and funds are available as follows:

General Construction Loan of 1958 - Item 71 --

American Laundry Machinery Company, to contract approved 6-9-59, for additional laundry equipment. (19)

\$30,739.71

3- The Board approved items 13-K and 13-L of the agenda of the Department of Public Improvements for the Department of Correction as quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Planning and Preparation of Preliminary Plans and Specifications for New Institution for Adolescents (600 beds) J. Prentiss Browne, Architect. Funds are available in Item 85, General Construction Loan of 1959.

"Construction of New Work Colony (400 beds), Fletcher & Fletcher, Architects. Funds are available in Item 86, General Construction Loan of 1959."

(cont.)

(Department of Correction)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Correction, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 70 --	
S. H. Jackson, for Extension of Electric Service from the Substation serving Springfield State Hospital to Central Laundry and Inmate Housing. Fee to Egli and Gompf, Inc. (11)	\$8,152.00
Donald M. Philbin, Field Engineer, Mechanical, for travel and incidental expenses, 6-1-59 to 12-22-59, in connection with Central Laundry Building. (40-A)	500.00
Ingleside Plumbing & Heating Co., for Sanitary Sewer Installation, Water Main Installation and Steam Conduit Installation to serve Central Laundry and Inmate Housing. Fee to Egli and Gompf. (54)	107,900.00
General Construction Loan of 1958 - Item 71 --	
Gardens Blueprint and Photo Print Company, for prints of the Central Laundry Building in connection with equipment. (40-B)	5.76

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary brought to the attention of the Board a letter, dated June 30, 1959, received from the Department of Forests and Parks, submitting a Deed between that department and the County Commissioners of Anne Arundel County in connection with the proposed widening strip along Log Cabin Road in the Sandy Point State Park Area, whereby the Commissioners would take thirty (30) feet off the eastern or Park side of the road to enable the County to widen the present Log Inn Road adjacent to Sandy Point State Park.

The Board approved execution of this Deed.

2- The Board approved execution of the following options by the Department of Forests and Parks for the acquisition of Property with payment to be made as indicated:

South Mountain Watershed Conservation Area--

General Construction Loan of 1957 - Item 41-3 --

Amos H. & Mamie I. Alexander, for 12 3/4 acres in Wash. Co.	\$ 500.00
Elsie I. Lafayette & Bessie A. Arnold, for 15 3/4 acres in Washington County, with right to dead wood for lifetime.	500.00
Luther Grove, for 16 1/2 acres in Washington County, with the right to cut timber within 18 months.	300.00
Elsie E. & Alfred W. Gieske, for 20 acres in Washington Co.	600.00
Merle A. & Golda D. Martz, for 9 acres in Washington County.	300.00
Welty A. & Lela M. Ridenour, for 17 3/4 acres in Wash. Co.	600.00
Glenn I. & Lillie Stouffer, for 31 acres in Washington Co.	800.00
Ernest E. & Madelene E. Ahalt, for 10 acres in Wash. County	250.00
Garland & Mary E. Guyton, for 20 acres in Washington County	600.00
Mrs. M. Orpha Keller, for 10 acres in Washington County	200.00

3- The Secretary advised the Board of the following payments which had been made by the Department of Forests and Parks from the fund sources indicated, which payments the Board approved:

Harpers Ferry National Monument - General Construction Loan of 1952 - Item 3-2

Legal services in connection with acquisition of property:

G. Merlin Snyder, Clerk of the Circuit Court, Wash. Co., for Snovelle Estate-Mrs. Virginia Gehr, Exec. List 4	\$ 24.85
Harold H. Hoffman, for Snovelle Estate-Mrs. Virginia Gehr, Exec. (6-9-59) List 402	50.50

Patapsco State Park - General Construction Loan of 1957 - Item 31-1--

Surveyors, realtors and title work:

Milton J. Dance Company (6-9-59) List 383	319.52
Milton J. Dance Company (6-9-59) List 383	1,391.23
Milton J. Dance Company (6-9-59) List 383	1,070.00
E. F. Raphael & Associates (6-9-59) List 383	241.00
Donald W. Powers (6-9-59) List 397	20.00
Leo William Rader (6-9-59) List 397	666.73

Patapsco State Park - General Construction Loan of 1957 - Item 31-2--

Legal services in connection with acquisition of property:

Donald W. Powers (6-9-59) List 379	60.00
Charles E. Hogg (2-16-59) List 379	135.25
David W. Pohmer (6-9-59) List 383	165.00
Donald W. Powers (6-9-59) List 397	30.00
C. Orman Manahan (5-4-59) List 397	35.00

(cont.)

(Department of Forests and Parks)

3- Cont.South Mountain Watershed Conservation Area --General Construction Loan of 1957 - Item 41-1 --

Ready, Baublitz & Broadwater, for preparing deed, contacting grantors, execution of deed, recording papers, court costs on Harry E. & Nellie M. Martz property. (1-12-59) List 382	\$ 29.50
John S. Hollyday, for title search of Luther J. Gordon property. (3-10-58), Rachel J. Jennings property. (12-16-57), Charles F. Brown property. (3-10-58) List 382	195.00
Ernest V. Wachs, for running title to date, deed and signatures to deed, recording deed on Harvey M. & Nellie A. Miller property. (1-12-59) List 382	60.50
Ready, Boublitz & Broadwater, for title examination of Edward T. Bachtell property. (1-12-59) List 394	175.00

4- The Secretary brought to the attention of the Board a letter, dated July 7, 1959, received from the Department of Forests and Parks in connection with Gunpowder State Park. At the meeting on June 9, 1959, the Board deferred action on the request of the department for the allocation of \$175,000.00 from item 23 of the General Construction Loan of 1959, into item 23-4 of that loan. This amount to be used for surveyors, realtors and title work in connection with land acquisitions for the park, pending receipt of more detailed information as to the proposed expenditure of this money.

In the letter the department advised that the following were low bidders for the survey work in connection with the land to be acquired:

Raphel Company	3800 acres	Sutcliffe & Ward Co.	2560 acres
Ludlow Company	900 acres	Rader Company	3240 acres
Maryland Survey Company	300 acres	Coonan Company	750 acres,

and that the realtors are Mr. Milton Dance, Mr. John Bandiere, Mr. James Miller and Mr. Shelton, with Senator James Pine and Mrs. Jacqueline McCurdy to search title for all lands in Baltimore County.

After due consideration, the Board deferred action on this request and asked Mr. Backhaus to contact the Department of Forests and Parks for information as to the specific work to be undertaken by these firms and persons, and make a report at a later meeting.

5- The Board authorized the Comptroller of the Treasury to revert the following funds for the Department of Forests and Parks, to the Annuity Bond Fund Reserve:

Pocomoke State Park	\$ 4.13	Item 17, Gen. Const. Loan of 1951
Sandy Point State Park	1,913.47	Item 29, Gen. Const. Loan of 1951
Swallow Falls	9.17	Item 18, Gen. Const. Loan of 1952
Gambrills State Park	.15	Item 19, Gen. Const. Loan of 1952
Dan's Mountain State Park	16.67	Item 18, Gen. Const. Loan of 1954
Green Ridge State Park	.65	Item 41, Gen. Const. Loan of 1955
Cedarville State Park	3.73	Item 24, Gen. Const. Loan of 1956
Patapsco State Park	16.03	Item 38, Gen. Const. Loan of 1956

6- The Board approved construction item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1954 - Item 34	List 388	\$ 24.16
General Construction Loan of 1955 - Item 24	List 385	4.06
Item 24	List 398	53.39
Item 31	List 385	7.44
Item 32	List 391	75.50
Item 32	List 398	166.49
General Construction Loan of 1956 - Item 29	List 390	5.78
Item 31	List 387	3.39
Item 32	List 387	20.15
Item 42	List 387	4.00
Item 42	List 399	557.38
Item 42	List 401	1.05
Item 45	List 387	19.20
Item 45	List 401	43.81
General Construction Loan of 1957 - Item 20	List 386	20.25
Item 20	List 392	24.90
Item 22	List 392	201.57
Item 22	List 400	44.79
Item 24	List 400	4.54

(cont.)

(Department Of Forests and Parks)

6- Cont.

General Construction Loan of 1957 - Item 25	List 392	\$1,638.37
Item 26	List 386	8.71
Item 27	List 386	24.48
Item 27	List 392	204.97
Item 27	List 400	3.51
Item 34	List 386	2.90
Item 34	List 400	6.70
Item 42	List 386	17.80
Item 42	List 395	2,411.33

7- The Board approved items 46-I, 46-J and 46-L of the agenda of the Department of Public Improvements for the Department of Forests and Parks as quoted below:

"Reference is made to Item 31-D of this Department's Agenda of February 11, 1957, wherein funds were allocated for payment of Social Security in connection with labor expenditures from Item 31, General Construction Loan of 1955, 'Sanitary Facilities, Rocks State Park'. There remains a balance from this allocation of \$21.06, and it is requested that this balance be reverted to the unallocated balance in Item 31, General Construction Loan of 1955. (46-I)

"Reference is made to Item 4-A of this Department's Agenda of April 15, 1959, wherein award of contract was approved for rental of equipment from Taylor Electric Company in an amount not to exceed \$450.00, with funds available in Item 20-2, General Construction Loan of 1957. The actual cost of this equipment rental was \$385.80 and it is therefore requested that the balance remaining of \$64.20 be reverted to the unexpended balance of Item 20-2, General Construction Loan of 1957. (46-J)

"Approval is requested for allocation of funds as follow, available in Item 31, General Construction Loan of 1957, 'Patapsco State Park: Land Acquisition', for payment of salary and Social Security of the Principal Clerk in the Baltimore Office for the last half of calendar year of 1959:

\$1,961.00	Item 31.4 Salary, Principal Clerk
50.00	Item 31.5 Social Security" (46-L)

8- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Forests and Parks, with payment to be made from the funds indicated:

Budget Program 09.04.00.02-08 --	
Norman W. Meekins, for Road Surfacing at Madonna Shop and Fire Tower. (46-F)	\$ 950.00
Budget Program 09.04.00.59-04 --	
Charlestown Electric Service, for tightening 4,000 feet of overhead electric line running from County Road to Superintendent's Residence at Elk Neck State Park. (46-D)	330.00
Budget Program 09.04.00.59-08 --	
Elkton Supply Co., for installation of an Alkalinator and Water Softener for well water supply at Black Hill. (46-A)	377.00
W. Edwin Moser, for rental of grading equipment at High Knob, Gambrill State Park and Lambs Knoll Tower Road, not to exceed, (46-B)	342.00
William A. Harting, for rental of a five-ton motor roller and operator for road repairs at Patapsco Park, not to exceed, (46-C)	300.00
Alex J. Schute, for reroofing garage at Green Ridge State Forest. (46-E)	860.08
Edgar A. Jacobs, for furnishing and installing gutter and downspout on the Museum at Fort Frederick State Park. (46-M)	172.60
General Construction Loan of 1954 - Item 27 --	
William M. Wheeler, for rental of backhoe and operator to dig pit and ditches at Fort Tonoloway Park, not to exceed, (46-G)	105.00
General Construction Loan of 1957 - Item 19 --	
Shannahan Artesian Well Co., Inc., CREDIT to Change Order #1 to contract approved 2-16-59, for well and water system at Cedarville State Forest, due to substitution in type of pump. (46-K)	205.50+
General Construction Loan of 1957 - Item 29 --	
Joseph M. Hoffman Well Drilling Co., for Change Order #1 to contract approved 4-15-59, for additional 190 feet of drilling and 23 feet, 8 inches casing for well at Fort Tonoloway.	711.00 .

DEPARTMENT OF MARYLAND STATE POLICE:

1- See: State Retirement Systems of these minutes.

2- At its meeting of May 4, 1959, the Board approved purchase of certain property near Westminster for the Department of Maryland State Police to construct a new State police barracks, this property is owned by the Suburban Developers, Inc. with cost of \$18,800.00, if additional land could be obtained at no extra cost. An option covering such additional land was authorized at the meeting of the Board on June 9, 1959, subject to certain conditions as set forth at that time.

The Secretary advised the Board at today's meeting that the owners have agreed to the insertion suggested and will furnish a metes and bounds survey with a description. Option has been approved by the State Law Department, and payment for this property is to be made from the following funds:

General Construction Loan of 1958	\$9,800.00
General Construction Loan of 1959	9,000.00

The Board confirmed its previous approval for the purchase of the land in question.

3- The Board authorized the Comptroller of the Treasury to revert the following funds for the Department of Maryland State Police, to the Annuity Bond Fund Reserve:

New Barracks	\$ 6.42	Item 14 - General Construction Loan of 1955
LaVale Barracks	3.16	Item 22 - General Construction Loan of 1956

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police, with payment to be made from the funds indicated:

Civil Defense Loan of 1951 --

Commercial Contractors, Inc., for Change Order #7 to contract approved 8-18-58, for installation charges of equipment for Civil Defense Control Center. Fee to Jamison and Marcks. (49-A)	\$ 644.13
Kenneth L. Palmer, for cleaning out well and performing a flow test, to serve air conditioning of the Civil Defense Center. (49-B)	70.00

Budget Program 06.10.00.59-02 --

E. V. Coonan & Company, for Survey of Pikesville State Police Headquarters. (50)	350.00
J. Elmer Weisheit, for Title search for Pikesville State Police Headquarters. (50)	500.00
Edward O. Weant, for Title Search for New Westminster Police Barrack site. (50)	500.00

Budget Program 07.05.00.59-08 --

Henry Albert Jr. & Co., for repairs to grate in #1 Boiler at Headquarters in Pikesville. (49-E)	499.50
R. Russell Blizzard, Inc, for emergency repairs to shower room and kitchen at Waterloo Barrack. (49-F)	84.44
Acme Linoleum, for tiling floor in teletype room at Pikesville. (49-G)	118.27
White Plumbing & Heating Co., for emergency repairs to boiler at Conowingo Barracks. (49-H)	25.66
T. A. Jett, for emergency electrical work at the Randallstown Barrack. (49-K)	40.00

Budget Program 3-07.05.00.59-14 --

Raymond Jenkins, for plastering work to be done in Salisbury Barrack basement. (49-C)	488.50
Enterprise Plumbing and Heating, for furnishing and installing stainless steel double bowl sink at Salisbury Barrack. (49-D)	165.00

General Construction Loan of 1957 - Item 14 --

Baltimore Electric Blueprint Co., for additional prints for Northeast Barracks. (49-J)	12.30
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General Construction Loan of 1958 - Item 10 --

Cash's Real Estate & Insurance Agency, for one of two appraisals of the property located near Westminster which the State Police propose to purchase for use as a site for the construction of a barracks. (49-I)	100.00
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Westminster Realty & Insurance Company, for the second appraisal of the property located near Westminster which the State Police propose to purchase for use as a site for the construction of an additional barracks. (49-I)	100.00
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DEPARTMENT OF MENTAL HYGIENE:

The Board approved the following item 5 of the agenda of the Department of Budget and Procurement, covering the following construction expenditures by the Department of Mental Hygiene:

General Construction Loan of 1953 - Item 1	List 68	279.00
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DEPARTMENT OF MOTOR VEHICLES:

Mr. Backhaus submitted bids for management consultant services in connection with designing the new Department of Motor Vehicles Building.

The Board requested the Secretary, Mr. Backhaus, Mr. Rennie, and Mr. Jewell to inquire into the background and reputation of the firm of Robert Heller and Associates, who submitted a bid of \$59,499.00, and advise the Board at a later date of their findings. Funds for this expenditure are available in the general construction loan appropriating funds for the purchase of the site for the new building.

DEPARTMENT OF PUBLIC IMPROVEMENTS:

1- The Secretary brought to the attention of the Board the Monthly Progress Report of the Field Division of the Department of Public Improvements, as of June 30, 1959, copies of which had previously been forwarded to the members of the Board.

2- The Board approved the following construction item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Department of Public Improvement:

General Construction Loan of 1952 - Item 1	List 125	\$4,625.00
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DEPARTMENT OF RESEARCH AND EDUCATION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Research and Education, with payment to be made from the funds indicated:

General Construction Loan of 1951 - Item 35 --

Gardens Blueprint and Photo Print Company, for additional blueprints required for contractor on the Administration and Research Building. (47)

\$ 13.72

DEPARTMENT OF TIDEWATER FISHERIES:

The Secretary brought to the attention of the Board a letter, dated July 6, 1959, received from the Tidewater Fisheries Commission stating that the maintenance of the boat "Potomac" is not justified and recommending that the Board of Public Works proceed to advertise the boat for sale, with the funds so realized to be used for the purchase of a smaller boat more suited to the needs of the department.

After due consideration, the Board authorized the Department of Tidewater Fisheries to proceed with advertising the boat for sale, to secure sealed bids, and then to report such bids to the Board in due course.

EMPLOYEES RETIREMENT SYSTEM:

See: State Retirement Systems, of these minutes.

EXECUTIVE DEPARTMENT:

The Board approved recommendation of the State Commissioner of Personnel, of July 6, 1959 date, that the Standard Salary Board be authorized to take action on the salary scale for the new classification of "Executive Assistant to the Governor II" within the Executive Department.

The Board also approved payment of the salary for the incumbent of this new position partly by the University of Maryland and partly by the Executive Department.

INSURANCE:

Mr. Rennie brought to the attention of the Board the question of the State assuming the responsibility for malpractice insurance coverage on physicians in the State employ.

The Board decided that the carrying of such insurance is not a State responsibility.

GENERAL EMERGENCY FUND:

1- Upon the recommendation of Mr. Rennie, the Board approved the following allotments from the 1959 General Emergency Fund:

Executive Department - an allotment from the General Emergency Fund to pay costs incurred in connection with the hearing involving the Baltimore City Police Commissioner before the Governor, as follows:

Clark, Smith and Prendergast	\$ 4,043.43
Charles Awdry Thompson	2,823.79
John Hanson Mitchell	2,808.66
Jack Solomon Reporting Service	<u>2,692.50</u>
Total	<u>\$12,368.38</u>

2- Upon the recommendation of Mr. Rennie, the Board approved the following allotments from the 1960 General Emergency Fund:

Commissioner of Personnel - \$11,878.00 for four additional positions and supporting equipment necessitated by the additional clerical work load resulting primarily from the increased number of applicants for State employment.

Department of Budget and Procurement - \$3,160.00 to cover the cost of an additional position of Senior Stenographer, needed because of the increased work in the department.

State Planning Department - \$20,000.00 to cover the salary of the Director and the Administrative Assistant II, as authorized by Chapter 543 of the Acts of 1959.

3- The Board approved items 51 and 52 of the agenda of the Department of Public Improvements from the General Emergency Fund, with the allotments to be as indicated:

Item 51 - \$25,000.00 to Board of Public Works Budget 06.03.00.19-08 --

"The Comptroller's Office, based on rough sketches of work areas required, has requested the Department of Public Improvements to prepare an estimate of the costs of preparing the eastern half of the fourth floor of the New State Office Building in Annapolis to house the Central Payroll Bureau. This work involves new metal partitions, normal electrical floor outlets, special outlets to serve accounting machines requiring special electrical circuits, telephone outlets, and additional acoustical work in the area to be occupied by the accounting machines. Based on the information presented, the Department of Public Improvements estimates the cost of this work to be \$25,000.00. It is requested that the Board of Public Works indicate whether or not this work shall be undertaken, and that the source of funds therefor be designated."

Item 52 - \$40,000.00 - Board of Public Works Budget 06.03.00.19-08 --

"A review of items and funds expended therefore for the State Office Buildings in Annapolis and Baltimore indicate a total of \$56,316.98 was expended on items considered non-construction items, such as maintenance, equipment, and furnishings. These expenditures are beyond the normal expenditures for building construction and amount to the sum of \$56,316.98.

"Also a review of the status of the Office Building Projects shows a few necessary items are yet to be accomplished as extras to the Baltimore Project, and the Annapolis Project is faced with alterations to accommodate the Water Pollution Control Commission. At the present time there is a balance in the Baltimore Project in the amount of \$4,331.75; and for the Annapolis Project an amount of zero.

"In order to proceed with necessary minor work to complete the projects, additional funds are necessary.

"Since slightly over \$56,000.00 was employed for non-construction items, it is urgent that the Board of Public Works authorize \$40,000.00 from Emergency Funds to complete both the work in the Baltimore and Annapolis Building.

"Any funds remaining after the completion of the present necessary work will be reverted to the Emergency Fund."

4- See Garrett County item under Miscellaneous, on Page 291 - Item 4.

5- The Board approved \$25,000.00 from the State emergency fund for transfer of the Central Payroll Bureau from the Treasury Building, Annapolis, to the New State Office Building, Annapolis. The appropriation is for partitions, electrical outlets and other work. See State Office Buildings, Annapolis, these minutes.

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases by the State Agencies indicated:

State Department of Education - renewal of lease with the County Commissioners of Allegany County, as Lessor, covering space in Room 7A, second floor of the County Building, Union Street, Cumberland, Maryland, for a term of one year from July 1, 1959, at an annual rental of \$360.00.

State Department of Education - renewal of lease with the Easter Seal Treatment Center, as Lessor, covering space at the Easter Seal Treatment Center, Easton, Md., effective for a term of one year from July 1, 1959, at an annual rental of \$360.00.

State Department of Education - new lease with the Board of Education of Frederick County, as Lessor, covering space on the first floor of the Board of Education Building, Frederick, Maryland, effective for a term of one year from July 1, 1959, at an annual rental of \$360.00.

(During the past years the Board of Education of Frederick County has provided office space gratis but due to recent renovations is now charging a rental. Funds have been provided in the 1960 fiscal year budget.)

State Department of Education - renewal of lease with Earles, Inc., as Lessor, covering space in Rooms 12, 13 and 14 of the Earles Building, Hagerstown, Maryland, effective for a term of one year from July 1, 1959, at an annual rental of \$1,080.

State Department of Education - renewal of lease with Robert T. Violett, as Lessor, covering space on the second floor of 4313 Hamilton Street, Hyattsville, Md., effective for a term of one year from July 1, 1959, at an annual rental of \$1,200.00.

Department of Employment Security - new lease with the Hayes Street Corporation, as Lessor, covering space at 108 Hayes Street, Bel Air, Maryland, effective for a term of ten years from October 1, 1959, at an annual rental of \$8,031.00. The department is occupying this space on a monthly basis pending completion of the building at 108 Hayes Street. This was agreed upon by the Board of Public Works at its meeting of December 12, 1958.

Department of Parole and Probation - renewal of lease with William B. and Eleanor F. Townshend, as Lessor, covering 600 sq. ft. of space on the second floor of the Evans Building, Chestertown, Maryland, effective for a term of one year from July 1, 1959, at an annual rental of \$600.00.

Department of Parole and Probation - renewal of lease with the Mayor and Council of Hagerstown, as Lessor, covering space on the third floor of City Hall, in Hagerstown, Maryland, effective for a term of one year from July 1, 1959, at an annual rental of \$600.00.

Department of Maryland State Police - extension of present lease for an additional term of ten years from October 15, 1959, covering the premises known as the Conowingo Sub-Station, with the Susquehanna Power Company, as Lessor, at an annual rental of \$1.00.

State Roads Commission - renewal and combination of two leases with R. R. and Dorothy R. Bartley, as Lessor, covering space on the second floor of 335 High Street, Chestertown, Maryland, effective for a term of one year from July 1, 1959, at an annual rental of \$2,700.00.

State Roads Commission - new lease with Julian L. Oliver, as Lessor, covering the second floor of 347 West Washington Street, Hagerstown, Maryland, effective for a term of 6½ months from July 15, 1959, at a monthly rental of \$70.00, with the privilege of extending for an additional period of 1, 2 or 3 months.

(This space will be used as a field office for inspection personnel.)

State Treasurer - new lease with the Ten Light Street Corporation, as Lessor, covering space in offices Nos. 1832-36, inclusive, Mathieson Building, Baltimore, Maryland, effective for a term of four years from July 1, 1959, at an annual rental of \$3,870.00. The lease for space in offices Nos. 1215-19, inclusive, Mathieson Building, Baltimore would normally expire on January 31, 1960, but is hereby cancelled as of June 30, 1959.

(cont.)

(Leases)

Water Pollution Control Commission - notice of termination of lease as of expiration date, August 15, 1959, covering space occupied at 2114 North Charles Street, Baltimore, Md. with Max Gaby, as Lessor. The commission is moving to the State Office Building, Annapolis.

Comptroller of the Treasury - renewal of lease with Calvin P. Bartlett, as Lessor covering 1,096 sq. ft. of space in Rooms #901, 902, 903, 903A and 903B of the International Office Building, Washington, D. C., effective for a term of three years from July 1, 1959, at an annual rental of \$3,375.00. The unexpired term of the old lease is hereby cancelled. This agreement has been redrawn to provide for air conditioning the office.

State Roads Commission - new lease with the Glyndon Permanent Building Association, as Lessor, covering space in the basement of 107 Main Street, Reisterstown, Maryland, effective for a term of one year from August 1, 1959, at an annual rental of \$1,800.00. The old lease expires on July 31, 1959, for space in the Masonic Temple Building.

2- The Board also approved execution of the following leases which have been negotiated by the State Roads Commission, all effective for a term of one month from the dates shown for the respective leases, and then to continue on a monthly basis.

<u>LESSEE</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL RENTAL</u>
Gardner, Henry E.	Premises on RFD#6, McMullen Hgwy., Cumberland	6-1-59	\$ 576
Haines, Curtin C.	Premises, east side Pershing Dr., Cumberland	7-1-59	480
Lundy, Lloyd G.	409 Lehigh-St., Cumberland	6-1-59	672
Riley, Joseph	Premises, Potomac Park, Cumberland	6-1-59	564
Forrester, Clarence A.	Premises at Harwood, Maryland	6-1-59	360
O'Neill, Charles J.	5615 Huntsmoor Rd., Baltimore 27	6-1-59	1,500
Hoffman, James W.	Premises corner of Rts. 404 and 16, Denton	6-1-59	600
Sprinkle, William C.	Premises, Md. Rt. 31, Westminster	6-1-59	780
Cannon, Patricia O.	Premises, US Rt. 40, west of Frederick	6-1-59	180
Brennenman, William I.	Premises, Md. Rt. 135, Oakland	6-1-59	540
Tyser, Andre F.	9804 Sutherland Rd., Silver Spring	6-1-59	1,200
Orange, Robert L.	Premises, 6th & Lincoln Sts., Glen Arden	6-1-59	480
Giuliucci, Joseph A.	Premises, Rt. 235, South of Patuxent Station	6-1-59	840

MARYLAND CHILDREN'S CENTER:

1- The Board approved the following construction item 20 of the agenda of the Department of Budget and Procurement, covering expenditure request for the Maryland Children's Center:

General Construction Loan of 1958 - Item 66 --

State Use Industries, Maryland Penitentiary, for office furniture,
(Equipment for Children's Center.) (20) \$5,135.25

2- The Board approved construction items 14-A and 14-B of the agenda of the Department of Public Improvements for the Maryland Children's Center as quoted below:

"In connection with the Construction of the Children's Center Building, after much negotiating with Baltimore County by the Department of Public Improvements and the Department of Public Welfare, the right-of-ways for the extension of Westland Boulevard and the widening of Shelbourne Road have been established, together with grades, drainage, etc. For the property originally assigned to the Children's Study Center, the County will pay to the State \$9,500.00 for that portion of the property required for the road work mentioned above. A letter from the Director of Public Works of Baltimore County to that effect is on file in the Department of Public Improvements. The transfer of property will be handled by agreement and deed in the usual manner, and approval is hereby requested for such transfer.

"Approval is further requested that the \$9,500.00 to be received from Baltimore County be placed in Item 68, General Construction Loan of 1956, "Construction of Children's Study Center", so that it may be used to help defray the additional costs for grading, drainage and site improvement work occasioned by the proposed changes to the existing grades on the property of the Institution." (14-A)

"Prior to the award of contract to Colwill Construction Company for construction of the Children's Center Building, and after preparation of plans and specifications for that project, the State was informed of the plans of Baltimore County to make changes in streets, as stated in the item immediately above. In order to avoid the installation of drainage and site improvement work which would later be useless by the change in grades caused by the street widening and construction, such work was deleted from the project prior to award of contract. As was stated in Item 21 of this Department's Agenda of June 9, 1958 (by which approval was granted for award of contract) the site improvement work would be accomplished at a later date when firm information was secured from the County as to their exact plans.

(Cont.)

(Maryland Children's Center)

2- cont.

It is now possible to prepare plans and specifications and secure a firm price from Colwill Construction Company for accomplishment of this site work which was deleted from its contract originally. The contractor's proposal in the amount of \$38,834.67 is based on unit prices for the various items of work including storm water construction, concrete curbing, sidewalks, fencing, seeding, sodding, and mulching. Approval is therefore requested for execution of Change Order #5 with Colwill Construction Co. in the amount of \$38,834.67 for accomplishment of this work, with funds therefor depending upon approval of the item above as follow:

\$33,834.67	Item 68, General Construction Loan of 1956, 'Construction of Children's Study Center'	
5,000.00	Item 67, General Construction Loan of 1958, 'Installation of Fence Around Children's Center'	

No fee is applicable. The original contract was approved in Item 21 of the Agenda of June 9, 1958. The unit prices and total cost of the additional work are consistent with cost estimate prepared by the Landscape Architect of the Department of Public Improvements." (14-B)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Children's Center, with payment to be made from the funds indicated:

General Construction Loan of 1956 - Item 68 --		
Colwill Construction Co., Inc., for Change Order #4 to contract approved 6-9-58, for installation of electric lighting in the attic space, sheet metal covering of exposed piping on the ceiling of one room and a correction of a credit on Change Order #2 for substitution of electric lighting fixtures.. Fee to John W. Wolcott. (33)		
		\$961.13

MARYLAND HOUSE OF CORRECTION:

1- The Board approved construction item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures of the Maryland House of Correction:

General Construction Loan of 1958 - Item 77	List 1	\$161.73
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2- The Board approved items 41-C and 41-D of the agenda of the Department of Public Improvements for the Maryland House of Correction as quoted below:

"Reference is made to Item 38-F of this Department's Agenda of October 28, 1958, wherein allocation of \$600.00 was provided for 'repairs to roof over main kitchen'. There remains an unused balance of \$156.83 which should now revert to the unallocated balance in Item 160, General Construction Loan of 1951." (41-C)

"The projects for which the funds listed below were appropriated have been completed, and it is requested that the unexpended balances be reverted to the Bond Annuity Fund: (41-D)

\$293.84	Item 160 - General Construction Loan of 1951
1.56	Item 101 - General Construction Loan of 1957"

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland House of Correction, with payment to be made from the funds indicated:

Budget Program 12.01.03.59-08 --	
Insulation Engineers, Inc., for insulating two houses. (41-B)	\$1,095.00
R. H. Bozman & Bros., for installation of automatic Controls and Equipment on the Ammonia Refrigeration Plant in the Cannery. (15)	(not to exceed) 1,275.00
General Construction Loan of 1953 - Item 116 --	
Lawrence Plumbing & Heating, Inc., for Change Order #1 to contract approved 4-15-69, for realignment of the 12" water line, hitting concrete piers in excavation for water line and interference with a 12" storm drain, caused additional costs. Fee to Whitman, Requardt & Associates. (41-A)	847.20.

MARYLAND PENITENTIARY:

1- The Board authorized the Comptroller of the Treasury to revert the following funds for the Maryland Penitentiary, to the Annuity Bond Fund Reserve:

Electrical Distribution \$24.38 Item 78 - Gen. Const. Loan of 1949

2- The Board approved construction item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Penitentiary:

General Construction Loan of 1951 - Item 163	List 11	\$ 399.00
General Construction Loan of 1953 - Item 119	List 13	38.02
Item 119	List 14	5,048.16
General Construction Loan of 1956 - Item 100	List 49	308.69
Item 100	List 50	1,305.43
Item 100	List 51	412.77
Item 100	List 52	179.90
Item 101	List 48	24.14
General Construction Loan of 1958 - Item 82	List 11	222.75

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Penitentiary, with payment to be made from the funds indicated:

"Reference is made to Item 37-B of this Department's Agenda of January 12, 1959, in which approval was granted for appointment of Meyer and Ayres to prepare plans and specifications for Construction of a Wing to the existing Dining Hall at the Penitentiary. Fee was to be payable on the Type "B" basis. Because of complications involved in this job in handling, in a restricted area of the Penitentiary, and of tying it in with an existing structure through a maze of utility lines, it has been determined it would be more equitable to pay a fee on a Type "C" basis instead of a Type "B". Personnel of the Department of Public Improvements and of the Department of Correction concur in this recommendation. Accordingly, authorization is requested for adjustment in the fee from Type "B" to Type "C" basis."(43-B)

"Reference is made to Item 28-B of this Department's Agenda of January 12, 1959, wherein approval was granted for the Eastern Shore Public Service to extend their electrical service to the site of the Inmate Housing project at Poplar Hill, Quantico, Wicomico County, in an estimated amount of \$2,462.58. This work has been accomplished and a final billing of \$1,660.79 has been paid to the contractor. It is requested that the balance of \$801.79 be reverted to the unallocated balance in Item 93, General Const. Loan of 1957."(43-C)

General Construction Loan of 1956 - Item 100 --

Selby, Battersby & Co., for new floor surfacing in Annex 1 of
"C" Dormitory. (43-A)

\$1,275.00

MARYLAND SCHOOL FOR THE DEAF:

The Board authorized the Comptroller of the Treasury to revert the following funds for the Maryland School for the Deaf, to the Annuity Bond Fund Reserve:

Lighting in Main Building	\$5.07	Item 109 - General Construction Loan of 1957
Equipment for Print Shop	73.80	Item 110 - General Construction Loan of 1957

MARYLAND STATE REFORMATORY FOR MALES:

1- The Secretary brought to the attention of the Board a letter from Mr. Boschert, accountant at the Maryland State Reformatory for Males, requesting permission to use \$65.00 of the \$465.00 fire loss settlement, since the Institution did the clean up work for which the \$65.00 was allocated. This met with the approval of the Board.

2- The Board approved construction item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1953 - Item 124	List 17	\$ 2.50
General Construction Loan of 1955 - Item 109	List 13	165.15
Item 109	List 14	212.00
Item 109	List 16	11.98
General Construction Loan of 1956 - Item 105	List 41	250.00

3- Upon the recommendation of the Department of Public Improvements, the Board approved execution of a Deed for conveying title from the State of Maryland of a strip of land varying in width from 19.8 feet to approximately 40 feet for a total distance of 850 feet more or less of property now a portion of the parcel occupied by the Reformatory for Males at Breathedsville to the Commissioners of Washington County for the widening of a county road known as Baker Road. There will be no payment involved in this transfer. The transfer has the approval of the Department of Correction, and of the Reformatory for Males, as well as the Department of Improvements.

(cont.)

(Maryland State Reformatory for Males)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Maryland State Reformatory for Males, with payment to be made from the funds indicated:

\$44.50 Item 109 - General Construction Loan of 1955
(Prison labor during May, 1959)
3.35 Item 104 - General Construction Loan of 1956
(Prison labor during May, 1959)

MARYLAND STATE REFORMATORY FOR WOMEN:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Women, with payment to be made from the funds indicated:

Budget Program 12.01.06.04-08 --

Gardens Blue Print and Photo Print Company, for payment
for prints in connection with a planting project.

\$ 3.84

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board authorized the Comptroller of the Treasury to revert the following funds for the Maryland Training School for Boys, to the Annuity Bond Fund Reserve:

Fire Protection \$10.90 Item 202 - General Construction Loan of 1951.

2- The Board approved construction item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1956 - Item 82	List 33	\$ 42.58
	Item 82 List 34	12.98

3- The Board approved items 13-J and 55 of the agenda of the Department of Public Improvements for the Maryland Training School for Boys as quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Renovation of Kent and Charles Cottages; and Renovation of First Floor and two rooms on second floor of Riggs Hall, John Carroll Dunn, Architect. Funds are available in Items 75 and 76, General Construction Loan of 1959."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Training School for Boys, with payment to be made from the funds indicated:

Budget Program 11.01.04.58-58 --

F. A. Taylor Co., for Change Order #1 to contract approved
7-14-58, for roof and sheet metal repairs and replacements
at the cow barn. (34)

\$ 255.00

MARYLAND TUBERCULOSIS HOSPITALS:Henryton State Hospital

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Henryton State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1949 - Item 37 --

David W. Pohmer, for engineering work in connection with the design
of a second access road to Henryton Hospital. (31-A)

\$ 170.00

Gardens Blue Print and Photo Print Company, for prints in connection
with the design of the Henryton Road. (31-B)

17.87

MARYLAND WORKSHOP FOR THE BLIND:

The Board approved item 21 of the agenda of the Department of Public Improvements, relating to the Maryland Workshop for the Blind, as quoted below:

"There remains an unexpended balance of \$278.62 in item 115, General Construction Loan of 1954. It is requested that this balance be reverted to the Bond Annuity Fund."

MAXIMUM SECURITY HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the new Maximum Security Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1953 - Item 1 --		
Maryland House of Correction, for water used in connection with construction of the new institution. (36-D)		\$ 700.00
General Construction Loan of 1958 - Item 19 --		
John K. Ruff, Inc, for Change Order #26 to contract approved 2-11-57, for furnishing and installing three kitchen hoods, installing insulated underground cable, modification of two built-in equipment items and temporary door and closing of existing door to the Staff Dining Room, fee to Hopkins & Pfeiffer. (10)		\$10,749.14
General Construction Loan of 1958 - Item 19 --		
Oscar M. Gray & Son, for Change Order #3 to contract approved 4-15-59, for Site Improvement Work, fee to Harry D. Williar, Jr. (36-C)	(Not to exceed)	3,000.00
S. H. Jackson, for lighting entrance road and parking area at the new institution, for Base Bid and Alternate 1. (36-A)		3,745.00
Oscar M. Gray & Son, for Change Order #2 to contract approved 4-15-59, for CREDIT for Site Improvements at the New Institution, fee to Harry D. Williar, Jr. (36-B)		1,623.00+

MILITARY DEPARTMENT:

1- The Board approved item 48-A of the agenda of the Department of Public Improvements, relating to the Military Department, quoted as follows:

"In accordance with authorization granted by the Board of Public Works at its meeting on March 9, 1959, the Military Department has made the following expenditures from Board of Public Works-Fire Losses State Property Item 1 for repairs of damages caused by the fire at the Fifth Regiment Armory:

List No.	Date	Contractor or Vendor	Date of Invoice	Amount
2	3-20-59	Harry M. Dillinger Reimburse emergencies	3-20-59	\$ 20.00
		Military Department Labor in cleaning up	3-13-59	42.50
		Odorite Sanit. Ser. Smoke odor	2-17-59	45.00
		Herbert C. Robertson Hauling fire debris	2-28-59	24.00
3	4-1-59	Maryland Penitentiary Inmate Labor	2-28-59	104.30
		Maryland Penitentiary Inmate Labor	3-13-59	302.40
3	4-1-59	Craftsman Steel Fab., Inc. Electric Welding	3-20-59	279.00
4	4-1-59	Maj. Harry M. Dillinger Labor, lockers & bins	3-30-59	252.00
5	4-8-59	Willard Const. Co., Inc. Trucks-120 Hr. @ \$4.00	4-2-59	480.00
		Willard Const. Co., Inc. Mechanics-796½ @ \$4.00		
		Helpers-500 @ \$3.00	4-2-59	4,686.00
		Windsor Elec. Co., Inc. Electricians, Helpers	5-28-59	837.75
8	4-23-59	Maj. Harry M. Dillinger Labor on lockers	4-13-59	288.00
		Maryland Penitentiary Inmate Labor	3-30-59	50.40
		H. Zacharias Doors repaired, etc.	4-9-59	153.00
10	4-27-59	R. Russell Blizzard, Inc. Plasterers & Hod Carriers	4-23-59	1,487.00
		Craftsman Steel Fab., Inc. Welding	4-6-59	11.25
		Superior Painting Co. Labor, Ins., Tools, etc.	4-27-59	672.00
		Willard Const. Co., Inc. Truck-Hauling debris	4-18-59	320.00
		Willard Const. Co., Inc. Truck-Hauling debris	4-25-59	64.00
		Willard Const. Co., Inc. Mechanics-734 @ \$4.00		
		Helpers-553 @ \$3.00	4-18-59	4,595.00
		Willard Const. Co., Inc. Mechanics-319 @ \$4.00		
		Helpers-344 @ \$3.00	4-25-59	2,308.00
		Windsor Elec. Co., Inc. Electricians-211 @ \$4.00		
		Helpers-128 @ \$2.75	4-20-59	1,196.00
12	5-4-59	Military Department Reimbursement-Mechanics	4-27-59	2,920.00
		Superior Painting Co. Labor for repainting	5-1-59	896.00
		Willard Const. Co., Inc. Truck-Hauling debris	5-2-59	64.00
		Willard Const. Co., Inc. Mechanics	5-2-59	1,750.50
		Windsor Elec. Co., Inc. Electricians & Helpers	4-27-59	580.00
14	5-12-59	Military Department Mechanics 160. & 240 hrs.	5-8-59	840.00
		Superior Painting Co. Painters - 236 hrs.	5-8-59	944.00
		Robert L. Walsh Co. Glass replacement	5-6-59	34.00
		Willard Const. Co., Inc. Hauling debris	5-9-59	32.00
		Willard Const. Co., Inc. Mechanics-241 & 200 hrs.	5-9-59	1,564.00
		Windsor Elec. Co., Inc. Electricians & Helpers	5-1-59	762.00

(cont.)

(Military Department)

1- Cont.

List No.	Date	Contractor or Vendor	Date of Invoice	Amount
16	5-18-59	Blair Brothers	Painting-160 @\$4.00	5-11-59 \$ 640.00
		Blair Brothers	Painting-152 @ 4.00	5-18-59 608.00
		Craftsman Steel Fab., Inc.	Shearing Labor, etc.	5-13-59 6.00
		Superior Painting Co.	Painters-Labor	5-15-59 778.00
		Willard Const. Co., Inc.	Hauling debris	5-14-59 32.00
		Willard Const. Co., Inc.	Mechanics & Helpers	5-14-59 1,636.00
		Windsor Elec. Co.	Elect.-130, Helpers-80	5-8-59 740.00
18	5-25-59	Blair Brothers	Painting-150 hrs.	5-25-59 600.00
		Military Department	Mechanics-160 & 240 hrs.	5-22-59 840.00
		Superior Painting Co.	Painters - 250 hrs.	5-22-59 1,000.00
		Willard Const. Co., Inc.	Hauling Debris-16 hrs.	5-22-59 64.00
		Willard Const. Co., Inc.	Mechanics-310, helpers 151	5-22-59 1,693.00
		Windsor Elec. Co., Inc.	Elect.-126½, helpers 80	5-15-59 726.00
		Windsor Elec. Co., Inc.	Elect.-48, helpers 44½	5-21-59 314.38
21	6-9-59	Military Department	Materials & Supplies	5-29-59 147.00
		Superior Painting Co.	Painters-195½ hrs.	6-5-59 782.00
		Willard Construction Co.	Mechanics-173, helpers 157	6-6-59 1,163.00
		Willard Construction Co.	Hauling Debris	6-6-59 64.00
		Windsor Electric Co.	Electrical Repairs	5-29-59 18.00
20	6-3-59	Blair Brothers	Painting-128 hrs.	6-1-59 512.00
		Military Department	Mechanics-64 hrs. & 96 hrs.	6-1-59 336.00
		Superior Painting Co.	Painting -252½ hrs.	5-29-59 1,010.00
		Willard Const. Co., Inc.	Hauling Debris - 16 hrs.	5-29-59 64.00
		Willard Const. Co., Inc.	Mechanics-257, helpers-240	5-29-59 1,748.00
		Windsor Elec. Co., Inc.	Electricians 5 hrs.	5-29-59 33.75
		Windsor Electric Co.	Materials	5-29-59 114.65
23	6-17-59	Harry M. Dillinger	Labor	6-15-59 20.00
		Craftsman Steel Fab.	Mechanic & Equipment	6-11-59 28.00
		Superior Painting Co.	Painters-224 hrs.	6-12-59 896.00
		Willard Const. Co., Inc.	Hauling Debris-24 hrs.	6-13-59 96.00
		Willard Const. Co., Inc.	Mechanic-219, helpers 216	6-13-59 1,524.00"

2- The Board approved Item 48-E of the agenda of the Department of Public Improvements relative to the Military Department, quoted as follows:

"Reference is made to this Department's Agenda of May 4, 1959, wherein allocation of \$300.00 was made for blueprints; it is now requested that of that allocation the amount of \$45.79 be cancelled and reallocated to gasoline credit cards, the funds being available in the Armory Loan of 1948, Item 1."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:

Budget Program 07.03.00.03-08 --

Blair Brothers, for exterior painting at Towson Armory. (48-B)	\$ 543.00
Blair Brothers, for exterior painting at Belair Armory. (48-B)	987.00
Carl Gonnissen & Son, Inc., for installation of asphalt tile in Storage Room 2 and closet 5 at Annapolis Armory. (48-B)	155.00
Blair Brothers, for furnishing and installing window glass at Towson Armory. (48-B)	85.80

Budget Program 07.03.00.59-08 --

Superior Painting Company, for painting interior of Ellicott City Armory. (48-C)	1,368.00
Willard Construction Company, Inc., for Miscellaneous repairs to Ellicott City Armory. (48-C)	672.00
Willard Construction Co., Inc., for miscellaneous repairs at the Fifth Regiment Armory. (48-C)	468.00
Leo J. McCourt & Company, for grading road at the Northwest Baltimore Armory. (48-C) GCL of 1955 - Item 10.	1,179.00
General Construction Loan of 1956 - Item 11 --	
F. Edward Tormey, Jr., for architect for the design of the Shop at Dundalk Armory. (48-D)	2,103.27

MINERS HOSPITAL:

At the meeting on April 15, 1959, the Board had before it a request from Mr. Leonard D. Lohr, of Frostburg, to purchase or lease land from the Miners Hospital, adjoining Mr. Lohr's property. This request was referred to the Board of Trustees.

The Secretary advised the Board that the Miners Hospital Board of Trustees recommended that the parcel of land not be sold or leased to Mr. Lohr. The Board by their recommendation, declined to sell or lease the land in question.

MISCELLANEOUS:

1- The Secretary brought to the attention of the Board letters received from Mr. F. Murray Benson, attorney for Western Maryland College, and from the State Law Department, relative to Chapter 32 of the Acts of 1958, whereby the Board of Public Works was authorized and directed to release a mortgage from Western Maryland College to the State Of Maryland dated May 16, 1928.

After consideration of this correspondence, the Board approved release of the mortgage and executed the Release which had been prepared by the State Law Department.

2- The Secretary brought to the attention of the Board a file of correspondence which has developed in connection with the disposition of Fort Carroll by the Federal Government.

The Board requested the Secretary to refer this matter to the Secretary of State for his recommendation as to the protection of the State's interest in this matter.

3- Mr. Backhaus advised the Board of an offer from Mrs. Samuel Eisenstein to sell to the State certain property located on Calvert and Northwest Streets, Annapolis, Maryland. After full investigation the Department of Public Improvements recommends that this property not be acquired for State use, since there is not present apparent need on the part of the State for its acquisition.

The Board accepted this recommendation and declined to consider purchase of the property.

4- At its meeting of May 4, 1949, there was presented to the Board several projects which the Board of County Commissioners for Garrett County felt would relieve the unemployment situation in that County. Included in the project was the problem of raising \$45,000.00 of the needed \$60,000.00 as local participation (to be used for rights-of-way, easements, etc.) for the construction of a Flood Wall at Kitzmiller. Following that meeting the Board was advised that on July 8, 1959, the Budget and Finance Committee of the Legislative Council considered the matter of the flood control problem for the Town of Kitzmiller, and as a result the Legislative Council recommended to the Board of Public Works that the State contribute \$30,000.00 from the General Emergency Fund toward this project.

The Secretary brought to the attention of the Board at today's meeting the entire file in this matter. After due consideration, the Board approved the allocation of \$15,000.00 toward the project from the 1960 General Emergency Fund, as needed, and the inclusion of \$15,000.00 in the Capital Improvements program for 1960. There is to be no recovery of the first \$15,000.00 from any capital improvements program, and all the funds are to be channeled through the Department of Geology, Mines and Water Resources.

5- See end of these minutes regarding establishment of a policy on garage rentals.

6- See State Office Buildings, Annapolis, of these minutes, concerning planting of triangle and the Federated Garden Clubs of Maryland, Inc. (Deferred to August Minutes)

MONTEBELLO STATE HOSPITAL:

1- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Montebello State Hospital:

General Construction Loan of 1956 - Item 52A	List 90	\$ 291.60
Item 52A	List 91	399.10
Item 52A	List 92	42.77

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Montebello State Hospital, with payment to be made from the funds indicated:

Diale Engineering Company, for Alterations to the Pathology Laboratory, acceptance of the Base Bid and Alternates 1 and 2, rejecting 3. (6) \$20,990.00

(\$19,989.50 Budget Program 10.01.07.58-58)

1,000.50 Budget Program 10.01.07.03-08

Budget Program 1-10.01.07.58-58 --

Baltimore Electric Blueprint Company, for prints in connection with Alterations to Pathology Laboratory. (32-B)

\$ 10.50

Budget Program 1-10.01.07.59-08 --

Webster Waterproofing Company, for Change Order #1 to contract approved 4-15-59, for caulking and repointing brickwork on the various buildings. (32-A)

350.00

MONTROSE SCHOOL FOR GIRLS:

1- The Board authorized the Comptroller of the Treasury to revert the following funds for Montrose School for Girls, to the Annuity Bond Fund Reserve:

Roads	\$48.23	Item 102 - General Construction Loan of 1952
Classrooms	.67	Item 97 - General Construction Loan of 1953
Paint Shop	33.63	Item 77 - General Construction Loan of 1954

2- The Board approved construction item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Montrose School for Girls:

General Construction Loan of 1957 - Item 90	List 69	\$ 243.00
General Construction Loan of 1958 - Item 58	List 68	1,361.50

MORGAN STATE COLLEGE:

1- The Board authorized the Comptroller of the Treasury to revert the following funds for Morgan State College, to the Annuity Bond Fund Reserve:

Library	\$34.82	Item 221 - Gen. Const. Loan of 1951
Lighting-Library	75.88	Item 116 - Gen. Const. Loan of 1957

2- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Morgan State College:

General Construction Loan of 1958 - Item 94	List 51	\$ 125.00
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3- The Board approved item 13-M of the agenda of the Department of Public Improvements for Morgan State College as quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Campus Site Development, etc., Benjamin E. Beavin, Engineer. Funds are available in Item 101, General Construction Loan of 1959."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Morgan State College, with payment to be made from the funds indicated:

Budget Program 13.02.00.59-08 --		
Chamberlin Company of America, for weatherstripping the metal windows in Banneker Hall and Harper House. (29-A)		\$3,500.00
Charles T. King Co., Inc., for electrical work and Miscellaneous repairs in the Refectory. (29-B)		3,303.00
General Construction Loan of 1958 - Item 96 --		
E. Keeler Company, for two new Boilers, Alternate 2. (1)		58,500.00

PATUXENT INSTITUTION:

1- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Patuxent Institution:

General Construction Loan of 1953 - Item 105	List 43	\$ 7.19
Item 105	List 44	25.97
General Construction Loan of 1954 - Item 81	List 39	46.00

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Patuxent Institution, with payment to be made from the funds indicated:

Budget Program 12.01.02.59-08 --		
Howard R. Brosenne, for Sodding the South Recreation Yard, with waiver of the Performance and Payment Bond. (12)		\$1,681.50
General Construction Loan of 1956 - Item 94 --		
Henry A. Knott, Inc., for Change Order #11 to contract approved 9-9-58, for Construction of Dining Hall, Kitchen, Corridor and Security Fences. (42)		1,229.50
(The change order covers the final adjustment for masonry block units supplied to the project by State Use Industries as against the credit Change Orders #3, 7, 8 and 10.)		

ROSEWOOD STATE TRAINING SCHOOL:

1- At the meeting of June 9, 1959, there was submitted to the Board a Deed for two 66-ft. right-of-ways, in fee, through the former Gwynnbrook Game Farm, now a part of Rosewood State Training School, to the Consolidated Gas Electric Light and Power Co. of Baltimore. However, the Board deferred action on this until a firm price could be determined.

At today's meeting the Secretary advised the Board of receipt of information from the Department of Public Improvements, dated June 24, 1959, that the Baltimore Gas and Electric Company is willing to pay \$2,000.00 for these rights-of-way.

After a discussion of this, the Board approved and executed the Deed for the two 66-ft. Rights-of-Way, which is the same area indicated in a license dated 12-11-50, between Rosewood State Training School and Consolidated Gas Electric Light and Power Company of Baltimore, involving four acres. This payment of \$2,000.00 is to be credited to the General Funds of the State as the property in question was originally purchased with funds appropriated to the budget of Rosewood State Training School.

2- The Board approved construction item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Rosewood State Training School:

General Construction Loan of 1955 - Item 65	List 218	\$ 200.00
Item 67	List 2	1,497.05
General Construction Loan of 1958 - Item 38	List 3	1,718.49

3- The Board approved item 13-A of the agenda of the Department of Public Improvements for the Rosewood State Training School as quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Planning and Preparation of Preliminary Plans and Specifications for Clinical Services and Research Building, Jamison and Marcks, Architects. Funds are available in Item 47, General Construction Loan of 1959."

4- The Board approved item 37-A of the agenda of the Department of Public Improvements for Rosewood State Training School as quoted below:

"Approval is requested for Demolition of the Sewage Treatment Facilities which have been unused since the connection was made to the Gwynn Falls Interceptor Pump. The structures to be demolished include the comminutor, trickling filter, digestion tanks, chlorinator house, sludge beds, contact chamber, distribution chamber, and manholes no longer in use. The existing sewer line through the area will remain. These structures comprise a hazard to patients of the Institution, and the demolition has the approval of the School, the Department of Mental Hygiene, and the Department of Budget and Procurement, and of this Department."

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Rosewood State Training School, with payment to be made from the funds indicated:

Mahoney Brothers, for Road Surfacing, acceptance of Base Bid and Alternate A. (37-E)	\$6,444.00
(\$6,002.31 Item 58 - General Construction Loan of 1953)	
441.69 Item 69 - General Construction Loan of 1957	
Budget Program 10.03.05.59-08 --	
Harford Contracting Company, for Demolition of the Old Sewage Treatment Plant as described in item 4 above. (37-B)	\$1,145.00
Baltimore Electric Blueprint Company, for prints required in Demolition of the Treatment Plant. (37-D)	6.60
J. H. Allender Sons Company, for installation of two hand basins, two bath slabs and two handrails in Roger Building. (37-F)	1,065.00
Budget 06.10.00.59-02 --	
E. V. Coonan & Company, for Survey of the remainder of the former Gwynnbrook State Game Farm (now Rosewood) approximately 203 acres, General Construction Loan of 1953 - Item 58 -- (50)	2,000.00
Baltimore Electric Blueprint Company, for prints in connection with Road Surfacing. (37-C)	7.40

ST. MARY'S SEMINARY JUNIOR COLLEGE:

The Board approved item 7 of the agenda of the Department of Public Improvements for St. Mary's Seminary Junior College as quoted below:

"Following a fire at the St. Mary's Hotel, Lester A. Mattingly was engaged to complete the demolition, and as part of his contract became the owner of the steel fire escape which was a part of that building. Mr. Mattingly was contacted by the College relative to the possibility of having that fire escape erected at the College. A proposal has been received from him at \$1,140.00 to deliver the fire escape, erect it, spot prime and paint with one coat of enamel paint. This purchase has been discussed with the Department of Budget and Procurement and has been concurred in by that agency. The cost involved is deemed reasonable by the Department of Public Improvements. Approval is therefore requested for execution of a contract with Lester A. Mattingly in the amount of \$1,140.00 to cover this transaction. Funds are available in Budget Program 13.03.00.59-08. No fee is applicable. President to sign the contract."

SPRINGFIELD STATE HOSPITAL:

1- The Board approved item 13-B, 13-C and 13-D of the agenda of the Department of Public Improvements for Springfield Hospital as quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Reinforcement and Widening of Highway Bridge on Hospital Grounds, Rummel, Klepper & Kahl, Engineers. Funds are available in Item 52, General Construction Loan of 1959.

"Expansion of Water Filtration Plant, Whitman, Requardt & Associates, Engineers. Funds available in Item 53, General Construction Loan of 1959.

"Renovation of "C" Building, Men's Group to provide Sanitation, Safety, and Fire Protection Facilities, Egli & Gompf, Inc., Engineers. Funds are available in Item 54, General Construction Loan of 1959."

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Springfield State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 43 --

John Matricciani Co., Inc., for Change Order #2 to contract approved 9-16-57, for CREDIT to Construction of Pumping Station, fee to Whitman, Requardt & Associates. (39-A)	\$2,180.00+
Springfield State Hospital Funds (Canteen Building Fund) #783	
Charles J. Cirelli, Inc., for Change Order #2 to Contract approved 1-12-59, for electrical and plumbing connections and relocation of exhaust fan to accommodate soda fountain at canteen, Architect has waived fee. (39-B)	914.10

SPRING GROVE STATE HOSPITAL:

1- The Secretary brought to the attention of the Board a request, dated April 16, 1959, received from Spring Grove State Hospital for permission to obligate fire loss funds received from the damage to the Hilltop Building of \$38,943.00 for the building and \$4,756.00 for the supplies and equipment. As the Hilltop Building is not to be replaced, the Hospital requested permission to proceed with the following Capital improvement Items, with payment to be made from the above fire loss funds:

Flooring and Wall Renovation, G Cottage	\$7,000.00
Flooring Renovation, Cottage Cafeteria	5,000.00
Flooring Renovations, Garrett Building	9,000.00
Road Renovations and Parking Area Renovation and Resurfacing with two inches Bt. Concrete.	9,500.00
G Cottage Road and Parking Area	1,000.00
Employees Village Road	4,000.00
Replacement of Porcelain Lined Hot Water Tank for F Cottage, Cottage Group I	3,400.00
	\$38,900.00;

and to purchase 60 gatch beds at an estimated cost of \$77.00 per bed, or a total cost of \$4,620.00.

The Board approved the request of the hospital, with all construction work cleared through the Department of Public Improvements, and all purchases with Department of Budget and Procurement, payment from the fire loss funds indicated.

(cont.)

(Spring Grove State Hospital)

2- The Board approved items 13-E, 13-F and 13-G of the agenda of the Department of Public Improvements for Spring Grove State Hospital as quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Construction of Active Treatment Building for Males, 100 Beds, as a Stage in Abandonment of Old Centre Building, Henry P. Hopkins, Architect. Funds are available in Item 57, General Construction Loan of 1959.

"Preparation of Preliminary Plans and Specifications for Central Administrative Service Building and Two 100-Bed Units as a Stage in Abandonment of Old Centre Building, Lucius White, Edward White & Associates. Funds are available in Item 59, GCL 1959.

"Preparation of Preliminary Plans and Specifications for Infirmary Building, 200 Beds, as a stage in Abandonment of Old Centre Building, Booth & Somers, Architects. Funds available in Item 60, General Construction Loan of 1959."

STATE BOARD OF MOTION PICTURE CENSORS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the State Board of Motion Picture Censors, with payment to be made from the funds indicated:

Budget Program 07.18.00.59-08 --

J. F. Dushman Company, for Relocation of picture projection sound equipment, and screen. (18-A)	\$ 395.00
RCA Service Company, for Supervision and relocation of sound equipment. (18-A)	100.00
Linthicum Electric Co., Inc., for Disconnecting and reconnecting electrical equipment. (18-A)	1,150.00
C. J. Hammer Company, for installing asphalt tile in the Film Examining Room, Projector Room and Screening Room in the New Baltimore Office Building. (18-B)	475.00

STATE DEPARTMENT OF EDUCATION:

1- The Board approved request of the State Department of Education, dated June 15, 1959, for approval to the following increased allotments under the provisions of the General Public School Construction Loans, as the increased allotment, when added to the former allocation, does not exceed the maximum entitlement of these counties:

Calvert	\$108,000.00	Frederick	\$910,000.00
Carroll	500,000.00	Howard	25,000.00
Charles	450,000.00		

2- Mr. Rennie submitted a request of the State Department of Education for approval to transfer from budget account No. 06.03.00.25 - "To State Educational Agencies to be distributed, subject to approval of the Board of Public Works, as needed for State matching under the provisions of the National Defense Education Act of 1958 (Public Law 85-864)" - the amount of \$23,785, representing the estimated requirement for State matching purposes for the five State Teachers Colleges and the State Department of Education - Headquarters Unit, under the various titles of the Federal act for the first six months of the 1960 fiscal year.

The Board approved this request, with the funds to be transferred as follows:

Title II	- Loans to Students in Institution of Higher Learning	\$ 2,600.00
Title III	- Financial Assistance for Strengthening Science, Mathematics and Modern Foreign Language	10,125.00
Title VIII	- Area Vocational Education Program	4,000.00
Title X	- Improvement of State Statistical Services	7,060.00
		<u>\$23,785.00</u>

The above funds are appropriated as follows:

(cont.)

(State Department of Education)

2- cont.

State Department of Education - Headquarters	\$21,185.00
State Teachers College - Bowie	580.00
State Teachers College - Frostburg	400.00
State Teachers College - Salisbury	223.00
State Teachers College - Towson	920.00
Coppin State Teachers College	477.00
	<u>\$23,785.00</u>

3- Bowie State Teachers College:

a-The Board approved item 28 of the Department of Public Improvements' agenda, for Bowie State Teachers College as quoted below:

"Reference is made to Item 21-A of this Department's Agenda of Oct. 28, 1958, by which authorization was granted for execution of Change Order #2 to the contract with Edwards Construction Company for Construction of the Library. In the item it was indicated that fee was applicable to Milford A. Niles, Mechanical Engineer direct. It is now requested that this be corrected to indicate that no fee is applicable on the change order."

b-The Board approved item 13-N of the agenda of the Department of Public Improvement for the Bowie State Teachers College as quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Remodel Main Building to provide Administrative and Other Offices in Space Occupied by Old Library - Louis Cupmo, Architect. Funds are available in Item 110, General Construction Loan of 1959." (See also Item 55)

4- Coppin State Teachers College:

a-The Board authorized the comptroller of the Treasury to revert the following funds for Coppin State Teachers College, to the Annuity Bond Fund Reserve:

Parking Facilities	\$24.38	Item 142 - General Construction Loan of 1949
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b-The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Coppin State Teachers College:

General Construction Loan of 1958 - Item 116	List 26	\$3,910.00
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c-The Board approved items 13-Q and 13-R of the agenda of the Department of Public Improvements for the Coppin State Teachers College, as quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Construction of Library Building, Malone & Williams, Architects. (This building is modified duplication of Library at Salisbury Teachers College, also designed by Malone & Williams, fee would be payable on a reduced scale.) Funds available in Item 129, General Construction Loan of 1959.

" Planning and Preparation of Preliminary Plans and Specifications for New Laboratory School. Tyler, Ketcham and Myers, Architect. Funds are available in Item 130, General Construction Loan of 1959."

d-The Board approved item 8-A of the agenda of the Department of Public Improvements for the Coppin State Teachers College, as quoted below:

"Approval is requested for demolition of an existing frame and stucco house (formerly the Caretaker's Residence) which is in an advanced state of disrepair and cannot be economically rehabilitated for use of the College. The demolition of this building has the approval of the Department of Budget and Procurement, the Department of Education, as well as the Department of Public Improvements."

(cont.)

State Department of Education:

(Coppin State Teachers College)

e- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Coppin State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.08.04-08 --

Anchor Construction Corp., for IBM Program Bell on first floor of Warwick Cottage. (25-C)	\$ 85.00
General Construction Loan of 1957 - Item 140 --	
Harry D. Williar, Jr., for engineering services for the Auditorium-Gymnasium-Classroom Building. (25-B)	270.00
Anchor Construction Corp., for Change Order #6 to contract approved 8-18-58, for waterproofing exterior walls, and basketball backboards, fee to Francis J. Thuman. (25-D)	330.00
Anchor Construction Corp., for Change Order #5 to contract approved 8-18-58, for demolition of former caretaker's residence and site improvement work around the Auditorium-Gymnasium Building. (8-B)	14,414.00
Anchor Construction Corp., for Change Order #4 to contract approved 8-18-58, for painting game lines on floors, for letters above main entrance, for fuel oil for heating.	
Fee to Francis J. Thuman on \$397.00.(excludes oil) (25-A)	1,183.08

5- Frostburg State Teachers College:

a- The Board approved request, dated July 2, 1959, of the State Department of Education to proceed with the purchase of the property at 107 Park Avenue, Frostburg, at a cost of \$6,500.00, for the use of the Frostburg State Teachers College, owned by Ernest and Dianna Cole. Payment is to be made from the General Construction Loan of 1958 - Item 103.

b- The Board approved construction item 13 of the agenda of the Department of Public Improvements relating to the Frostburg State Teachers College; quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" Fee basis:

"Site Improvements, New Dining Hall Area, Knecht & Maxwell, Landscape Architects. Funds available in Item 114, General Construction Loan of 1959." (13-0)

c- The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Frostburg State Teachers College:

General Construction Loan of 1958 - Item 104	List 1	\$ 4.95
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6- Salisbury State Teachers College:

a-The Board authorized the Comptroller of the Treasury to revert the following funds for Salisbury State Teachers College, to the Annuity Bond Fund Reserve:

Electrical Distribution	\$100.00	Item 126-General Construction Loan of 1952
Roads and Walks	4.08	Item 107-General Construction Loan of 1954
Library	70.30	Item 134-General Construction Loan of 1955

b-The Board approved construction item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Salisbury State Teachers College:

General Construction Loan of 1956 - Item 134	List 22	\$ 267.10
General Construction Loan of 1957 - Item 130	List 18	594.50

c-Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Salisbury State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.06.59-08 --

Howard Paint Manufacturing Co., Inc., for interior preparation and painting in hallways and stair wells of Main Building.(27)	\$2,350.00
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(cont.)

(State Department of Education:)

7- Towson State Teachers College:

a- The Board approved construction item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Towson State Teachers College:

General Construction Loan of 1954 - Item 111	List 46	\$ 14.00
General Construction Loan of 1957 - Item 137	List 41	27.16
Item 137	List 42	21.22
Item 137	List 45	16.88
Item 137	List 4	63.91

b- The Board approved item 56 of the agenda of the Department of Public Improvements relating to the Towson State Teachers College, quoted below:

"Item 125 of the General Construction Loan of 1959 authorized the expenditure of \$195,000 for New Boilers & Improvements to Boiler Plant at Towson. This Department has studied the matter and has taken into consideration the complaints in the area concerning the difficulties of flyash as produced by coal-fired equipment, as well as the recommendations of the President of Towson Teachers College, Dr. Hawkins and his staff. Accordingly, this office recommends that the boiler plant at Towson be converted to oil-fired equipment in order to eliminate the numerous problems produced by coal-fired equipment such as flyash, complaints of the neighborhood, and the fact that the truck delivery of coal has been made necessary by the elimination of rail facilities in the area. Further, it is to be noted that this Teachers College is located in a residential area just North of Baltimore City. Further, the study concludes that there is a saving of \$60,000 in the first cost for conversion of the existing equipment to oil and providing added oil-fired boilers. There is also an annual saving in the operation cost between the use of oil over coal to the extent of approximately \$7,000. On the basis of all of these factors, particularly complaints of the neighborhood, and the economics, it is recommended that the existing installation be changed from coal-fired to oil-fired equipment."

c- The Board approved item 13-P of the agenda of the Department of Public Improvements for the Towson State Teachers College, as quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Replacement of Existing Boilers (2) and Other Improvements to Power Plant, Whitman, Requardt & Associates, Engineers. Funds available in Item 125, General Construction Loan of 1959."

d- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Towson State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.07.59-08 --

Plibrico Sales & Service Company, for Repair of Refractory in #1 Boiler. (28-B) \$ 150.00

Fidelity Engineering Corp., for installation of a ten-ton air conditioning unit and duct work for first floor Administrative Offices in Stephens Hall. (28-C) 4,189.00

General Construction Loan of 1955 - Item 140 --

Olmsted Brothers, Landscape Architects, for establishing a development plan for the Campus, approved 2-16-59. This invoice covers the first phase of the project. (28-A) 494.90

STATE DEPARTMENT OF HEALTH:

1- Mr. Rennie brought to the attention of the Board the question of the State's responsibility for malpractice insurance coverage on physicians in the State employ. The Board decided that the carrying of such insurance is not a State responsibility.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the State Department of Health, with payment to be made from the funds indicated:

Budget Program 10.01.01.59-08 --

Emjay Engineering and Construction Co., Inc., for fan in the sterilizing enclosure, two supply ducts in the Laboratory, installing new controls on heat cabinet. (5) \$ 381.50 .

STATE DEPARTMENT OF PUBLIC WELFARE:

1- The Secretary brought to the attention of the Board a request of the State Department of Public Welfare, dated July 2, 1959, for permission to obligate not in excess of \$33,441.00 from the Public Assistance Contingent Fund for the month of August; and to obligate \$64,969.00 in matching Federal funds in excess of the pro-rata share of appropriation of Federal funds available for August. The Department advised in its letter that the funds required for July will be \$12,367.00 less than had been estimated, and that the amount required from the Public Assistance Contingent Fund for July will not exceed \$29,300.00. Dr. Alvin Thalheimer, Chairman of the Board of the State Department, Miss Elizabeth G. Smith, Assistance Director and Mr. Milton A. Hodes, Chief, Division of Audits and Accounts, appeared before the Board in connection with the above request.

After due consideration, the Board approved the request of the State Department of Public Welfare.

2- The Board approved construction items 13-H and 13-I of the agenda of the Department of Public Improvements relating to the State Department of Public Welfare, quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"Construction of Detention Center (40 beds), John W. Wolcott, Architect. Funds available in Item 65, General Construction Loan of 1959.

"Planning and Preparation of Preliminary Plans and Specifications for New Vocational Training School for Boys (200 capacity, Rogers & Taliaferro, Architects. Funds available in Item 66, General Construction Loan of 1959."

3- The Board approved item 4 of the agenda of the Department of Public Improvements relating to the State Department of Public Welfare, as follows:

"In an effort to accomplish certain items of construction work at the three Boys' Forestry Camps, the Building Engineer of the Department of Budget and Procurement, together with personnel of the Department of Public Welfare have attempted to secure bids for these various items of work. In the following instances they were not able to secure competitive bids, and in lieu thereof have arranged to have the work accomplished on a "labor and material" basis.

"Shown below is a description of the projects, the contractors, and the NOT TO EXCEED amount of the contracts, together with the locations for the various items of work. For Project 1 at Green Ridge the contract will be for labor only, the State providing the materials; Projects 2, 3 and 4 at Green Ridge are labor and material contracts; Project 5 at Green Ridge is for labor and equipment only. For Lonaconing Projects 1 and 3 will be labor only, with the State providing the materials; Project 2 will be a labor and material contract. For New Germany both contracts will cover labor and material. The sources of funds for the respective locations are indicated immediately following the name of the Camp. Approval is requested for contract awards as follow:

Boys' Forestry Camp, Green Ridge

Funds - Budget 11.01.06.59-14

<u>Project</u>	<u>Contractor</u>	<u>Amount to be Obligated</u> (Not to Exceed)
1. Install subceiling & enclose heating room, Central Storage Shed.	Edward L. Kolb	\$ 360.00
2. Emergency repairs, septic tanks, two staff houses.	Edward L. Kolb	560.00
3. Improvements, Director's Cottage.	Edward L. Kolb	1,800.00
4. Installation of ceiling, Myers' Cottage, oil-fired furnace.	Edward L. Kolb	391.00
5. Drainage and grading, Central storage shed.	Edward L. Kolb	497.00

Boys' Forestry Camp, Lonaconing

Funds - Budget 11.01.07.59-14

1. Completion of metal surplus building as staff house.	Harry F. Goss	\$3,000.00
2. Induced draft fan.	William Yoder	85.00
3. New Laundry	Harry F. Goss	1,200.00

Boys' Forestry Camp, New Germany

Funds - Budget 11.01.08.59-14

1. Erection of storage shed.	Leslie Savage	1,400.00
2. Heating induced draft fan.	William Yoder	170.00

STATE EMPLOYEES:

- 1- See: Executive Department, of these minutes.
State Roads Commission, of these minutes.
State Office Buildings, Baltimore, of these minutes.

- 2- The Board approved extensions of sick leave in the following cases:

Maryland Penitentiary - Charles H. Fink, Sr., Custodial Officer II, for a period of three months from June 8, 1959. If he is still unable to return to duty, it is recommended that he be given a physical examination to determine his ability to remain in the State service.

State Department of Education - Josephine M. Baldwin, Assistant Librarian, for a period of three months from June 17, 1959. If employee is still unable to return to duty, a physical examination is recommended.

State Department of Health - Marguerite W. Warner, Public Health Nurse, for a period of three months from August 7, 1959. If employee is still unable to return to duty, a physical examination is recommended.

STATE OFFICE BUILDINGS:Annapolis -

1- The Secretary brought to the attention of the Board a letter, dated July 7, 1959, received from the Chief Deputy Comptroller stating that it is necessary for the present store room of the Gasoline Tax Division on the third floor of the Annapolis State Office Building be converted to office use and that additional storage space be assigned to that Division elsewhere in the Annapolis State Office Building. Also submitted was a recommendation that Room B-16, presently assigned to the Board of Natural Resources, be assigned to the Gasoline Tax Division for storage purposes, and that the various agencies of the Board of Natural Resources merge with the Superintendent of Public Buildings and Grounds in acquiring a common machine room to be established in the Power Plant.

After due consideration, the Board approved the assignment of Room B-16 to the Gasoline Tax Division for storage purposes, and requested the Secretary to advise the Board of Natural Resources of this change and that arrangements should be made with the Superintendent of Public Buildings and Grounds to work out the details of operating a machine shop in the Power Plant in Annapolis instead of in Room B-16 of the Annapolis State Office Building.

2- The Secretary brought to the attention of the Board a request of the Annapolis office of the Internal Revenue Service, dated June 25, 1959, that permission be granted for employees of that agency to park on the State Office parking lot adjacent to the Annapolis Post Office.

The Board ordered that this request be referred to the Superintendent of Public Buildings and Grounds.

3- The Board approved item 51 of the agenda of the Department of Public Improvements for the State Office Buildings, Annapolis, as quoted below:

"The Comptroller's Office, based on rough sketches of work areas required, has requested the Department of Public Improvements to prepare an estimate of the costs of preparing the eastern half of the Fourth Floor of the New State Office Building in Annapolis to house the Central Payroll Bureau. This work involves new metal partitions, normal electrical floor outlets, special outlets to serve accounting machines requiring special electrical circuits, telephone outlets, and additional acoustical work in the area to be occupied by the accounting machines. Based on the information presented, the Department of Public Improvements estimates the cost of this work to be \$25,000.00. It is requested that the Board of Public Works indicate whether or not this work shall be undertaken, and that the source of funds therefor be designated." (06.03.00.19-08, Board of Public Works Budget, from General Emergency Fund.)

Annapolis and Baltimore -

The Board approved item 52 of the agenda of the Department of Public Improvements for the State Office Buildings, Annapolis and Baltimore, to authorize \$40,000.00 from Emergency Funds to complete work in the Baltimore and Annapolis Buildings. A review of funds expended indicate a total of \$56,316.98 was for non-construction items, such as maintenance, equipment, and furnishings, with a balance in the Baltimore Project of \$4,331.75 and zero for the Annapolis Project, with a few necessary items still to be accomplished as extras to the Baltimore Project, and the Annapolis Project faced with alterations to accommodate the Water Pollution Control Commission.

Any funds remaining after the completion of the present necessary work will be reverted to the Emergency Fund. (06.03.00.19-08, Board of Public Works Budget, from General Emergency Fund.)

(cont.)

(State Office Buildings)

Baltimore-

1- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the State Office Buildings, Baltimore, with payment to be made from the funds indicated:

Blake Construction Company, Inc., for Change Order #21 to contract approved 2-11-57, for partition changes in Comptroller's Office, vault door for Comptroller's Office and partition changes in Department of Public Improvements section, fee to Fischer, Nes, Campbell & Associates, and The L. P. Kooken Co. on \$1,900.32. (16-A) \$2,147.51

(\$1,900.32 Budget Program 06.04.08.59)
247.19 Budget Program 06.10.00.59-08

Budget Program 06.04.08.01 --

Fisher, Nes, Campbell & Associates, and The L. P. Kooken Co., for architects' fee on Change Order #21, above. (16-A) 114.02

General Construction Loan of 1952 - Item 1 --

Blake Construction Company, Inc., for Change Order #22 to contract approved 2-11-57, for miscellaneous items in State Roads Building and credit from revision of lettering, fee Fisher, Nes, Campbell and Associates, and The L. P. Kooken Co. (16-B) 4,822.12

United States Bronze Sign Company, Inc., for a plaque for the New State Office Building in Baltimore. (16-C) 750.00

Hampshire Corporation, for experimental installation of sound barriers for two offices on the Fourteenth Floor. (16-D) 318.51

General Construction Loan of 1959 - Item 1 --

Colwill Construction Company, for Alterations to building at 108 East Lexington Street, Baltimore for Workmen's Compensation Board, for Base Bid and Alternate 1, fee to J. Prentiss Browne. (2) 61,785.00

2- The Secretary brought to the attention of the Board a letter, dated July 9, 1959, received from the State Commissioner of Personnel recommending a reclassification of the position held by Mr. Henry Evans, who is presently in charge of the Baltimore State Office Buildings, from that of Building Engineer to that of Superintendent, State Office Buildings.

After due consideration, the Board approved this recommendation and authorized the Standard Salary Board to establish this new position and a salary scale for same.

3- The Board, after due consideration, established a policy that there are to be no private telephone lines in the new Baltimore State Office Building.

4- Mr. Henry C. Evans, Superintendent, Baltimore State Office Buildings, appeared before the Board in connection with the matter of parking at the Baltimore Buildings, in connection with the allocation of space for individuals employed in those buildings, as well as the public which has business to transact with agencies in these buildings.

After a discussion of this situation, it was agreed that it would be advisable to have a committee, with Mr. John B. Funk, Chairman of the State Roads Commission, to direct this committee, to work out an equitable parking system with emphasis on providing more parking for the public, and the Governor stated that he would appoint such a committee immediately. Further, Mr. Backhaus was requested to ask the contractor for the new Employment Security Building to release the parking spaces being used by that company as promptly as possible. (Note: These spaces will be released by August 15, 1959.)

5- The Secretary advised the Board that specific information had not yet been received as to the requirements for the Maryland Tax Court if it were to be located at 108 E. Lexington Street, Baltimore, but that the State Tax commission has advised that the location of the Maryland Tax Court as suggested would be entirely agreeable and in keeping with the intent of the law.

The Board deferred any action in the matter, pending receipt of further advices from Chief Judge Cornelius P. Mundy, of the Maryland Tax Court.

(Note: A Resolution passed by the Bar Association of Baltimore City at its meeting on July 15, 1959, recommends that the Maryland Tax Court be housed separate and apart from the State Department of Assessments and Taxation, and that consideration be given to housing the Maryland Tax Court at 108 E. Lexington Street, Baltimore.)

6- The Board approved construction item 10 of the Department of Budget and Procurement, covering the following expenditures for State Office Buildings, Baltimore:

General Construction Loan of 1952 - Item 1 List 125 \$4,625.00 .

STATE PROPERTY:

1- The Secretary brought to the attention of the Board a letter, dated June 6, 1959, received from the Comptroller of the Treasury recommending that an up-to-date inventory of all land, improvements, and equipment be prepared so that this information might be available to the citizens of Maryland.

The Board felt that this is an Administrative measure and that the details could be worked out very effectively through the office of the State Comptroller.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following items no longer required in the conduct of State business:

Commissioners of the State Accident Fund, office equipment	\$ 45.00
State Bank Commissioner, office equipment	115.00
Comptroller of the Treasury, office equipment	40.00
Maryland House of Correction, livestock and office equipment	3,810.54
Crownsville State Hospital, office equipment	17.50
Eastern Shore State Hospital, livestock	301.18
State Department of Education, office equipment	64.00
Department of Game and Inland Fish, game farm equipment	32.50
State Department of Health, office equipment	1,137.50
Military Department, office equipment	50.00
Miners Hospital, lawn mowers	35.00
Montrose School for Girls, livestock and office equipment	685.12
Morgan State College, office equipment	125.00
Mt. Wilson State Hospital, livestock	394.45
State Department of Public Welfare, office equipment	171.16
Real Estate Commission, motor vehicles	1,056.00
Hall of Records Commission, office equipment	42.28
Maryland State Reformatory for Males, junk	671.38
State Roads Commission, motor vehicles	1,900.00
Rosewood State Training School, farm equipment	2,612.10
St. Mary's Seminary Junior College, farm equipment	120.00
Springfield State Hospital, motor Vehicles, office and kitchen equipment	225.00
Spring Grove State Hospital, farm equipment and scrap	551.38
State Teachers College - Towson, farm equipment	158.00
Department of Tidewater Fisheries, motor vehicles	2,826.00
Traffic Court of Baltimore City, office equipment	26.00
Maryland Training School for Boys, kitchen equipment	185.00
University Hospital, motor vehicle and kitchen equipment	1,700.00
University of Maryland, motor vehicle	157.59
State Use Industries, motor vehicle	308.00
Boys' Forestry Camp - Green Ridge, motor vehicle	100.00
Boys' Forestry Camp - New Germany, motor vehicle	100.00
Boys' Village of Maryland, motor vehicle	125.00
Department of Correction, motor vehicle	675.00
Maryland House of Correction, farm products and laundry equipment	1,439.98
Administrator of Loan Laws, motor vehicle	600.00
Montrose School for Girls, office equipment	142.00
Department of Motor Vehicles, motor vehicle	2,100.00
Mt. Wilson State Hospital, livestock	381.12
Department of Maryland State Police, motor vehicle and office equipment	210.00
State Roads Commission, junk and motor vehicles	3,960.90
Victor Cullen State Hospital, livestock	58.75

State Board of Examiners of Nurses, removal from inventory and junk one obsolete metal storage cabinet.

State Auditor, removal from inventory and transfer two rugs to Spring Grove State Hospital.

Comptroller of the Treasury - Retail Sales Tax Division, removal from inventory several items of equipment which have been transferred to another State agency or stored in the warehouse at the Department of Budget and Procurement. Permission is also requested to remove from inventory several items which had to be left at the previous quarters at 34 Hopkins Place, Baltimore.

Department of Information - removal from inventory one masonite desk mat and junk.

Department of Correction - removal from inventory and transfer to the Maryland Penitentiary one mimeograph duplicator (Serial No. 52075-90).

State Board of Hairdressers and Beauty Culturists - request for permission to remove from inventory one water cooler which will be transferred to the Maryland House of Correction.

State Department of Health - removal from inventory several items of equipment which will either be transferred to another State agency or stored in the warehouse.

State Department of Health - removal from inventory and either donate or dispose of as scrap paper books, journals and bound publications which are no longer needed.

(cont.)

(State Property)

2- cont.

Transfer the entire inventory in the amount of \$6,340.39 of the Department of Information to the Department of Economic Development, in accordance with the provisions of Article 41 of the Annotated Code of Maryland.

State Law Department - removal from inventory two air conditioners. One unit transferred to the Department of Maryland State Police and the other stored in the warehouse.

Department of Mental Hygiene - transfer from the inventory of Crownsville State Hospital to Headquarters five surplus recorders.

Department of Mental Hygiene - removal from inventory and dispose six cases of meal coupon books for which there is no further use. All hospital food service to employees has been placed on a cash basis.

Montebello State Hospital - removal from inventory two Westinghouse washing machines which will be junked after having parts removed for repair to other machines.

Board of Motion Picture Censors - request for permission to remove from inventory and transfer to Mt. Wilson State Hospital one surplus projection screen.

Department of Motor Vehicles - removal from inventory and transfer to another State agency or junk several items of surplus equipment. Permission is also requested to remove from inventory one adding machine (No. 410-11-092) which has been stolen.

State Board of Examiners of Nurses - removal from inventory two surplus 3/4-ton air conditioners which will be transferred to Mt. Wilson State Hospital.

Department of Parole and Probation - removal from inventory several chairs which have been transferred to State Teachers College, Bowie, or were left in the department's former quarters in Annapolis. Also, removal from inventory and junk several item of unusable office equipment.

State Department of Public Welfare - Frederick and Prince George's County Welfare Boards - removal from inventory and junk several items of broken and unrepairable office equipment.

Maryland Racing Commission - removal from inventory and transfer to another State agency two metal storage cupboards.

STATE RETIREMENT SYSTEMS:

Mr. Miles called the attention of the Board to the fact that under the provisions of Chapter 70 of the Acts of 1958, creating the Advisory Investment Committee for the Retirement Systems of the State of Maryland, the term of Mr. James W. McElroy, President of the First National Bank of Baltimore, expired on July 1, 1959.

The Board re-appointed Mr. McElroy to the Advisory Investment Committee for a term of four years from July 1, 1959, and requested the Secretary to advise him of their appreciation for his efforts, wisdom and counsel in the past.

STATE ROADS COMMISSION:

1- At its meeting of June 9, 1959, the matter of a request by the State Roads Commission for emergency salary adjustments for the classifications of Special Assistant Attorney General for the State Roads Commission and of Special Attorney for the State Roads Commission, was deferred pending receipt of advice from the new Chairman of the State Roads Commission, Mr. John B. Funk.

At today's meeting, the Secretary submitted a letter, dated June 24, 1959, from Mr. Funk. However, the Board felt there was nothing to indicate the existence of an emergency and therefore recommended that the Commission include the proposed salary adjustments in its next Budget, as provided by law.

2- The Secretary advised the Board of receipt of information of a fire on June 4, 1959, at the house located at 6103 Columbia Park Drive, Cheverly, Maryland, now owned by the State Roads Commission in connection with Contract P-631-24-320.

3- The Board confirmed the approval previously given by the individual members to the State Roads Commission for execution of the following Deed to:-

The Church of Christ of Glen Burnie, Inc., covering excess land
from the former A. Gilbert Eidman Property, being Item 22787,
Contract AA-473-1-520.

STATE TREASURER:

The Board approved the following reports which had been submitted by the State Treasurer to the Secretary:

June 11, 1959 - State of Maryland General Funds.

Purchase of \$5,000,000 United States Treasury Bills, (dated 1-22-59)
due 7-23-59 on a 2.92% basis @ 99.6593333, less discount of
\$17,033.33 or a net of \$4,982,966.67.

(cont.)

(State Treasurer)

June 18, 1959 - State Roads Commission-State Highway Construction Bond-Sinking Fund (Second Issue).

Purchase of \$500,000 U. S. Treasury Bills, (dated 1-22-59), due 7-23-59 on a 2.86% basis @ 99.721944, less discount of \$1,390.28, or a net cost of \$498,609.72.

Purchase of \$700,000 U. S. Treasury Bills, (dated 2-19-59), due 8-20-59, on a 3.12% basis @ 99.454, less discount of \$3,822.00, or a net cost of \$696,178.00.

Purchase of \$400,000 U. S. Treasury Bills, (dated 3-19-59), due 9-17-59 on a 3.24% basis @ 99.181, less discount of \$3,276.00, or a net cost of \$396,724.00.

Purchase of \$500,000 U. S. Treasury Bills, (dated 4-16-59), due 10-15-69, on a 3.10% basis @ 98.975278, less discount of \$5,123.61, or a net cost of \$494,876.39.

Subscription for \$200,000 U. S. Treasury Bills, (dated 3-19-59), due 9-17-59, on a 3.276% basis @ 99.172, less discount of \$1,656.00, or a net cost of \$198,344.00.

Collection of \$4,000,000 United States Treasury Bills, matured 6-18-59. \$3,941,196.67 - original cost, and \$58,803.33 - interest.

June 18, 1959 - County Highway Construction Bond-Third Series-Sinking Fund.

Purchase of \$40,000 United States Treasury Bills, (dated 1-29-59), due 7-30-59, on a 2.86% basis @ 99.6663333, less discount of \$133.47, or a net cost of \$39,866.53.

June 25, 1959 - State Roads Commission-County Highway Construction Bonds-Sinking Fund.

Subscription for \$16,000 United States Treasury Bills, (dated 6-25-59), due 12-24-59, on a 3.584% basis @ 99.188, less discount of \$289.92, or a net cost of \$15,710.08.

Collection of \$7,000 United States Treasury Bills, matured 6-25-59. \$6,920.81 - original cost, and \$79.19 - interest.

Collection of \$108,000 United States Treasury Bills, matured 6-25-59. \$107,564.40 - original cost, and \$435.60 - interest.

July 2, 1959 - Maryland Port Authority.

Purchase of \$190,000 U. S. Treasury Bills, (dated 3-12-59), due 9-10-59, on a 2.92% basis @ 99.432222, less discount of \$1,078.78, or a net cost of \$188,921.22.

Purchase of \$220,000 (dated 4-16-59), due 10-15-59, on a 2.98% basis @ 99.130833, less discount of \$1,912.17, or a net cost of \$218,087.83. (U. S. Treasury Bills)

Purchase of \$210,000 (dated 5-14-59), due 11-12-59, on a 3.03% basis @ 98.880583, less discount of \$2,350.78, or a net cost of \$207,649.22. (U. S. Treasury Bills)

Purchase of \$310,000 U. S. Treasury Bills, (dated 4-1-59), due 1-15-60, on a 3.81% basis @ 97.915083, less discount of \$6,463.24, or a net cost of \$303,536.76.

Purchase of \$140,000 U. S. Treasury Bills, (dated 5-11-59), due 4-15-60, on a 4.05% basis @ 96.76, less discount of \$4,536.00, or a net cost of \$135,464.00.

Purchase of \$190,000 U. S. Treasury Bills, (dated 2-13-59), due 8-13-59 on a 2.72% basis @ 99.682667, less discount of \$602.93, or a net cost of \$189,397.07.

Purchase of \$330,000 U. S. Treasury Bills, (dated 6-11-59), due 12-10-59 on a 3.39% basis @ 98.483917, less discount of \$5,003.07, or a net cost of \$324,996.93.

Purchase of \$280,000 U. S. Treasury 3-3/4% Certificates of Indebtedness, (dated 2-15-59), due 2-15-60, @ 99.875, Principal \$279,650, interest from 2-15-59 to 7-2-59, \$3,973.76, or a total of \$283,623.76.

Purchase of \$130,000 U. S. Treasury 3 1/2% Notes, (dated 2-15-57), due 5-15-60 @ 99.53.25, principal \$129,390.63, interest from 5-15-59 to 7-2-59, \$593.48, or a total of \$129,984.11.

(cont.)

(State Treasurer)

July 9, 1959 - Unsatisfied Claim and Judgement Fund Board.

Subscription for \$1,300,000 United States Treasury Bills, (dated 7-9-59), due 1-7-60, on a 3.940% basis @ 98.008, with discount of \$25,896.00, or a net of \$1,274,104.00.

Subscription for \$50,000 United States Treasury Bills, (dated 7-9-59), due 1-7-60, on a 3.964% basis @ 97.996, with discount of \$1,002.00, or a net of \$48,998.00.

Collection of \$1,350,000 U. S. Treasury Bills, matured 7-9-59, \$1,329,778.00 - original cost and \$20,222.00 - interest.

TEACHERS RETIREMENT SYSTEM:

See: State Retirement Systems, of these minutes.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- Mr. Martin J. Brown appeared before the Board and submitted a request for permission to use prison labor to clean the Annapolis Buildings; and to use uniformed guards for all the Annapolis Buildings.

The Board approved this request and authorized the allotment of such funds as may be necessary, with a report to be made to the Board at a later date.

2- The Secretary brought to the attention of the Board a letter, dated June 11, 1959, addressed to Governor Tawes by Mr. Oden L. Tall, relative to the creation of a position whereby Mr. Tall would operate a State Department Information Desk in a room off the lobby of the State Treasury Building, Annapolis, at a salary of \$1,200.00 a year.

The Board felt it was not possible for it to take any action in this matter.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for buildings in Annapolis, payable from the funds indicated:

Budget Program 06.16.00.59-08 --

Harrison & Palmer, Inc., for electrical work in the Treasury Annex, Base Bid and Alternate 1. (3)	\$15,425.00
Fidelity Engineering Corporation, for furnishing air cooled condensers in rehabilitating air conditioning system in the Treasury Building. (17-A)	1,994.80
Fidelity Engineering Corporation, for picking up, transporting and installing with State personnel help two air conditioning units in the Treasury Building. (17-B)	209.65
Baltimore Electric Blueprint Company, for blueprints in connection with Renovations to the Treasury Annex. (17-C)	16.80
General Construction Loan of 1955 - Item 4 --	
Acme Tile Company, Inc., for Change Order #1 to contract approved 8-18-58, for Marble Renovations in the State House. (19)	603.43

UNIVERSITY OF MARYLAND:

1- The Secretary reported settlement agreement of a fire loss which occurred at the University Hospital on March 23, 1959, in the amount of \$30.43.

2- The Secretary advised the Board of receipt of information of wind damage to the Marittea Silo - #633, Central Farm, Clarksville, Maryland, on June 30, 1959, with estimated damage cost of \$50.00.

3- Upon the recommendation of Mr. Rennie, the Board approved request of the University of Maryland that Special Fund income of the University over the estimated receipts for the 1959 fiscal year be made available for expenditure by budget amendment, under the provisions of Section 249, Sub-section (E-2) of Article 77 of the Annotated Code, as follows:

"School of Dentistry		\$ 27,964.00
Infirmary Receipts		
University Hospital		
Patients' Fees	\$120,000.00	
Endowment Income	13,400.00	133,400.00
Physical Plant Maintenance and Operation		
Dormitory Fees - Nursing	\$ 16,878.00	
Parking Lot Fees	9,722.00	26,600.00

(cont.)

(University of Maryland)
(cont.)

(3-) "Maryland State College at Princess Anne

Student Fees	\$20,028.00	
Student Activities	2,700.00	
Extension Teaching	312.00	
Dining Hall	5,600.00	
Dormitories	1,500.00	
Students Supply Store	1,000.00	
Students Grill	4,000.00	\$ 35,140.00

Total Unappropriated Special Fund Revenue \$223,104.00

"These funds are to be expended generally to cover increased costs resulting from the increased activities which produced the additional revenues, to cover unrealized turn-over expectancy, to make certain plant alterations and improvements and to purchase needed equipment. The reasons for all of which are explained in detail on the amendment forms in the various divisions of the University as follows:

School of Dentistry	\$ 27,964.00
University Hospital	133,400.00
Physical Plant Maintenance and Operation	26,600.00
Maryland State College at Princess Anne	35,140.00

Total Appropriations \$223,104.00"

4- The Board approved construction items 13-S, 13-T, 13-U, 13-V, 13-W, 13-X and 13-Y of the agenda of the Department of Public Improvements relating to the University of Maryland, quoted below:

"Approval is requested for appointment of the following Architects and/or Engineers for various items in the General Construction Loan of 1959. Fees payable on the projects (unless otherwise noted in the individual item) will be on the usual Type "B" fee basis:

"College Park - Construction of New Academic Building for Arts and Sciences, Walton & Madden, Architects. Funds available in Item 134, General Construction Loan of 1959. (The elevations of this building are similar to those of the Journalism Building designed by Walton & Madden - fee would be modified).

"College Park - Construction of New Dormitory for Men (Cambridge Hall, 250 Students), Johannes & Murray, Architects. Funds available in Item 135, General Construction Loan of 1959.

"College Park - Planning and Preparation of Preliminary Plans and Specifications for Renovation and New Wing on Taliaferro Hall, Rinaudot & Coupard, Architects. Funds Item 136, General Construction Loan of 1959.

"College Park - Reinforcement and Extension of Electrical Distribution System, Egli & Gompf, Inc., Engineers. Funds are available in Item 137, General Construction Loan of 1959.

"Baltimore Schools, Planning and Preparation of Preliminary Plans and Specifications for New Law Building, Harder & Dressel, Architects. Funds are available in Item 141, General Construction Loan of 1959.

"Maryland State College, Princess Anne - Renovation of Kiah Hall and Construction of a New Wing, Rinaudot & Coupard, Architects. Funds are available in Item 145, General Construction Loan of 1959.

"Maryland State College, Princess Anne - Planning and Preparation of Preliminary Plans and Specifications for New Physical Education and Student Activities Building, Victor Buhr & Associates, Architects-Engineers. Funds are available in Item 146, General Construction Loan of 1959."

5- The Board approved construction items 18 and 21 of the agenda of the Department of Budget and Procurement, covering the following expenditures of the University of Maryland:

General Construction Loan of 1957 - Item 150	List 215	\$ 54.88
(College Park)	Item 150	List 217
General Construction Loan of 1958 - Item 133 --		81.00
Ritter Company, Inc., for dental equipment for expanded dental clinic, Baltimore.		32,125.60

(cont.)

(University of Maryland)

6- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland, with payment to be made from the funds indicated:

General Construction Loan of 1956 - Item 159 -- Baltimore:	
Green Associates, Inc., for additional engineering services upon discovery of unknown wells and cess pool. (23-A)	\$ 469.06
Baltimore Contractors, Inc., for Change Order #7 to contract approved 6-9-58, for relocation of telephone outlets, installation of 16 oz. copper cap flashing on south wall, additional masonry block wall adjacent to air conditioning and cooling tower rooms, and revisions to finish floors, drains and waterproofing, fee to John Carroll Dunn. (23-B)	1,814.40
General Construction Loan of 1958 - Item 124 -- College Park:	
Coleman & Wood, Inc., Change Order #1 to contract approved 2-16-59, for Construction of the Physical Science Lecture Hall for woven wire partition and door, fee to Howard G. Hall. (22)	569.00
General Construction Loan of 1957 - Item 157 -- Princess Anne:	
Harry E. Noble, for Change Order #4 to contract approved 1-20-58, for construction of Two Faculty Buildings to cover installation of TV antenna system. (24)	1,155.00

7- The Board of Public Works authorized the Comptroller of the Treasury to transfer the following funds to the Annuity Bond Fund Reserve as the following projects have been completed:

University of Maryland-College Park:
 Two Women's Dormitories \$ 7.95 Item 147 - General Construction Loan of 1957
 Maryland State College at Princess Anne:
 Two Faculty Apartment Bldgs. \$10.68 Item 157-General Construction Loan of 1957

8- The Board approved items 23-C and 23-D of the agenda of the Department of Public Improvements relating to the University of Maryland - Baltimore:

"Reference is made to Item 37-D of this Department's Agenda of June 9, 1958, whereby authorization was granted for salary encumbrance for Raymond F. Keavney in Item 158, General Construction Loan of 1955. There remains an unexpended balance in this item of \$63.32, and it is requested that the balance be reverted to unallocated balance in Item 158, General Construction Loan of 1955.

"Reference is made to Item 7-B of this Department's Agenda of March 11, 1957, whereby authorization was granted for salary encumbrance for Raymond F. Keavney in Item 159, General Construction Loan of 1956. There remains an unexpended balance in this item of \$47.37, and it is requested that this balance be reverted to unallocated balance in Item 159, General Construction Loan of 1956."

WATER POLLUTION CONTROL COMMISSION:

The Board approved item 53 of the agenda of the Department of Public Improvements in connection with the removal of the Water Pollution Control Commission from Baltimore to the New State Office Building in Annapolis. Approval was given by the Board for the award of contract to Metalab Equipment Corporation, for renovating old equipment and furnishing additional equipment, in the total amount of \$10,366.50, fee to Harder & Dressel, with funds available as follows:

\$7,962.52	Budget Program 09.08.00.59-11
2,403.98	Budget Program 09.08.00.59-08

Mr. Backhaus and Mr. Rennie were requested to work out the details for the removal of the equipment of the Water Pollution Control Commission from Baltimore to Annapolis, as well as the installation of the additional equipment.

WESTERN MARYLAND STATE HOSPITAL:

The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Western Maryland State Hospital:

General Construction Loan of 1952 - Item 23A	List 223	\$ 264.25
Item 23D	List 225	572.20
Item 23D	List 226	461.72
Item 23D	List 227	598.05

MISCELLANEOUS:

At its meeting of May 4, 1959, the Board of Public Works established a State-wide policy in connection with the use of any State facility for the housing of privately-owned motor vehicles. As a result of this action by the Board, several letters have been received by Mr. Rennie asking for specific rulings in each instance.

After due consideration, the Board took the following action as to the agencies indicated:

Maryland State Reformatory for Males -- Decided that no exception should be made to the general State policy in this matter.

Victor Cullen State Hospital -- In view of the fact that previous agreement had been made with certain employees and that the garages had been constructed at their own expense, that they be relieved of payment on the garages constructed by them as long as they are occupied by these employees; but if either of the employees vacates his garage, rent is to be charged to any other occupant or the structure be demolished.

Board of Correction -- Decided that no exception could be made to the general State policy in this matter.

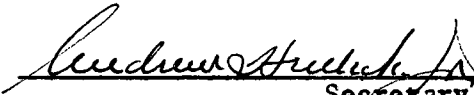
Towson State Teachers College -- Agreed that no payment be made for personal car used by the President of the College, and that if more than one personal car is housed, a charge be paid on the additional vehicles.

Rosewood State Training School -- Decided against making any exception to the general State policy in this matter.

Maryland Training School for Boys -- Decided against making any exception to the general State policy in this matter.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary

